SCHOOL DISTRICT 58

YOUTH TRAIN IN TRADES APPLICATION

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SD 58—Youth Train in Trades District Application

IMPORTANT (PLEASE READ):

This is School District #58 Application for acceptance into the Youth Train in Trades-Foundation Program.

Accurate completion of this application is required to be completed in conjunction with the support of your high school counsellor, guardian, and Trades and Technology Coordinator.

The likelihood of being accepted as a Youth Train in Trades Candidate is based on the following steps:

STEP ONE:

Speak with your high school counsellor and identify your interest area (example—Plumbing). Your high school counsellor will refer you to the District Trades and Technology Coordinator.

STEP TWO:

Your Trades and Technology Coordinator will provide with an application package. Once a meeting with yourself and your guardian(s) take place, you can begin the application package.

STEP THREE:

If you are accepted as a Youth Train student, your Trades and Technology Coordinator will guide you on the next steps:

- Applying to a post-secondary program.
- A post-secondary tour.
- Registration with the Industrial Training Authority as a level-one apprentice.
- Preparing to being in a Youth Train in Trades Program.

Student Personal Information:

Please complete all fields, complete in Black or Blue Ink.

Current Grade: _____

DATE:	CURRENT GRADE:
Name: _____ _____ _____ Last First Middle	
Mailing Address:	
Home Phone:	Cell Phone:
Present School:	Coordinator: Mr. Louie Van Grootel
Student PEN #:	Student Email:
Program:	Preferred Intake Date:
Preferred Post Secondary School Name:	

Coordinator Notes: _____

_____

Parent/Guardian Contacted for a Meeting?

_____

APPLICATION CHECKLIST

PLEASE READ:

This checklist must be reviewed and fully completed prior to a student being accepted into the Youth Train Program.

Required Step	Found on Page	Completed by:
1. Student Contact Info	2	Student
2. District Policies	4	Student
3. Program Policies	5	Student
4. Youth Train in Trades Applicant Profile	6	Counsellor/Coordinator
5. Grit Scale	7	Student
6. School Teacher Evaluation/Reference	8	Teacher Reference
7. Employer/Community Member Evaluation/Reference	9	Community Member
8. Program Costs	10-11	Information Only
9. Student & Parent Statement of Understanding	12	Student & Parent
10. Student Education Plan	13	Counsellor/Coordinator
11. Research Assignment	14	Student

KEY YOUTH TRAIN DISTRICT PROGRAM POLICIES

IMPORTANT. READ EACH OF THE POLICIES FOUND BELOW AND INITIAL AFTER READING IF YOU ACCEPT A RESPONSIBILITY TO FOLLOW EACH OF THE POLICIES.

1. ATTENDANCE & PERFORMANCE POLICY:

All Youth Train in Trades who are accepted into the Youth Train Program are expected to attend their post-secondary program and follow the attendance and performance expectations laid out by the respective program.

It is the student's responsibility to learn and follow the policy. Failure to follow the post-secondary policy will likely result in the student being put on academic probation or even removed from the program. Refunds will not be issued by the post-secondary program.

Student Initial

2. WITHDRAWING AND TUITION FEES:

If a Youth Train in Trades student withdraws from a Youth Train program, the student must complete a withdrawal form from the post-secondary school and deliver it to the Youth Train in Trades Coordinator (Louie Van Grootel).

Failure to do so can result in the sponsoring school district invoicing the student for the balance of tuition. Student who withdraw more than 14 days into the program, will not be eligible for any refund of tuition and will be responsible for any amounts outstanding on the student account.

Student Initial

3. PROGRAM COSTS:

Program costs vary between post-secondary programs. Use the general guideline document at the end of this package to estimate costs to the student. All fees related to the program, with the exception of the tuition are the responsibility of the student/family. As a high school student, you will not be eligible for student loans.

Student Initial

KEY PROGAM POLICIES

4. RELEASE OF INFORMATION:

By initialing here, I acknowledge that the Declaration and Release of Information section of my application for Youth Train in Trades authorizes the post-secondary school to release personal and admissions related information to various applicable entities. This information is, but is not limited to: Accuplacer Exam results, school transcripts, ITA dual-credit information.

Student Initial

5. DISABILITY SERVICES AGREEMENT:

By initialing here, I acknowledge that I have read and understand the following:

--Students who have received prior accommodations at a BC Public School due to a designation status are strongly recommended to contact Student Services at the respective post-secondary school.

--Students are encouraged to discuss their transition to a post-secondary learning environment with their Youth Train Coordinator and high school counsellor.

Student Initial

BY SIGNING ON THIS PAGE, WE ACKNOWLEDGE THAT WE HAVE READ AND AGREE TO THE POLICIES STATED ABOVE.

I _____, HAVE DISCUSSED THIS PROGRAM WITH MY SON/DAUGHTER AND GIVE PERMISSION FOR HIM/HER TO PARTICIPATE IN A YOUTH TRAIN IN TRADES PROGRAM.

STUDENT SIGNATURE: _____ PRINT NAME: _____

PARENT/GUARDIAN SIGNATURE: _____ PRINT NAME: _____

DATE: _____

YOUTH TRAIN IN TRADES APPLICANT PROFILE

(THIS MUST BE COMPLETED BY THE STUDENT WHILE IN ATTENDANCE WITH EITHER THE SCHOOL COUNSELLOR OR COORDINATOR)

	Max Score	Student Score
Student Grit Self Reflection	**Complete?**	**Yes/No**
Student Attendance (Unexcused Absences)	**/15**	
Student Behavior (Office Conduct Concerns)	**/15**	
Student Work Ethic (Effort on Report Cards—deduct 2 pts for each N)	**/8**	
Course Grades (AVG GPA from last 8 courses--% avg /100	**/10**	
Trades Related Experience 0 = no experience 5 = yes)	**/5**	
Reference Evaluations. Sum of both evaluations /72 x 10	**/10**	
Total Score (Max /63)	**/63**	

Recommendation:

School Counsellor & Coordinator Support Statement:

I, _____ (coordinator) and _____ (counsellor) recommend the student be given consideration for a seat in the Youth Train in Trades program.

Signed: _____ (Coordinator) Date:_____

Signed: _____ (Counsellor) Date: _____

Signed: _____ (Student) Date: _____

GRIT SCALE—STUDENT SELF EVALUATION

Applicant Name: _____ Date: _____

Applicant Signature: _____

	Very Much	Mostly	Somewhat	Not Much	Not at All
1. I want to be the best at whatever I do.					
2. I have overcome setbacks.					
3. New ideas and projects distract me from goals.					
4. I am ambitious.					
5. My interests change frequently.					
6. Setbacks do not bother me.					
7. I have been obsessed by goals or ideas, but quickly lose interest when they are difficult to achieve.					
8. I am a hard worker					
9. I often set a goal but later choose to pursue a different one.					
10. I have difficulty focusing on a goal.					
11. I finish whatever I begin.					
12. I think achieving is the highest goal in my life.					
13. I think achievement is overrated.					
14. I have achieved a goal that took more than one year.					
15. I am driven to succeed.					
16. I become interested in new pursuits every few months.					
17. I am detailed when thinking about a project.					
				Total points /20	

Directions: For Grit Scale:

For questions: 1, 2, 4, 6, 8, 11, 12, 14, 15, 17 (5 points for very like me, 4 for mostly like me, 3 for somewhat like me, 2 for not much like me, 1 for not like me at all)

For questions: 3, 5, 7, 9, 10, 13, 16 (5 for not like me at all, 4 for not much like me, 3 for somewhat like me, 2 for mostly like me, 1 for very much like me)

Grit is calculated using score for questions: 2, 3, 5, 6, 7, 8, 9, 10, 11, 14, 16, 17 (5 pts for very much like me, 1 pt for not like me). Consistency is calculated using score for questions: 3,5,7,9,10,16 (1 pt for very much like me, 5 pts for not like me). Perseverance is calculated using score for questions: 2,6,8,11,14,17

YOUTH TRAIN IN TRADES APPLICANT EVALUATION

THIS IS COMPLETED BY A CURRENT SCHOOL TEACHER

APPLICANT NAME: _____

SCHOOL: _____

SCORE LEGEND (3 = EXCELLENT 2= GOOD 1 = SATISFACTORY)	**STUDENT SCORE**
1. MATURITY	
2. ABILITY TO FOLLOW INSTRUCTIONS	
3. ENTHUSIASM	
4. ADAPTABILITY AS NEEDS CHANGE	
5. FOLLOWS THROUGH ON ASSIGNED TASKS	
6. ATTENDANCE	
7. PUNCTUALITY	
8. MOVTIVATION TO TAKE ON NEW LEARNING	
9. ABILITY TO WORK INDEPENDENTLY	
10. ATTITUDE TOWARDS WORK	
11. ACCEPTS FEEDBACK	
12. RESPONDS TO FEEDBACK AND ADJUSTS ACCORDINGLY	
TOTAL SCORE:	

EVALUATION COMPLETED BY:

TEACHER: _____ COURSE TAUGHT TO APPLICANT: _____

SIGNATURE: _____

DATE: _____

YOUTH TRAIN IN TRADES APPLICANT EVALUATION

THIS IS COMPLETED BY AN EMPLOYER OR COMMUNITY MEMBER

APPLICANT NAME: _____

SCHOOL: _____

SCORE LEGEND (3 = EXCELLENT 2= GOOD 1 = SATISFACTORY)	**STUDENT SCORE**
1. MATURITY	
2. ABILITY TO FOLLOW INSTRUCTIONS	
3. ENTHUSIASM	
4. ADAPTABILITY AS NEEDS CHANGE	
5. FOLLOWS THROUGH ON ASSIGNED TASKS	
6. ATTENDANCE	
7. PUNCTUALITY	
8. MOVTIVATION TO TAKE ON NEW LEARNING	
9. ABILITY TO WORK INDEPENDENTLY	
10. ATTITUDE TOWARDS WORK	
11. ACCEPTS FEEDBACK	
12. RESPONDS TO FEEDBACK AND ADJUSTS ACCORDINGLY	
TOTAL SCORE:	

EVALUATION COMPLETED BY:

COMMUNITY MEMBER: _____ RELATIONSHIP TO APPLICANT: _____

SIGNATURE: _____

DATE: _____

PROGRAM COSTS

PROGRAM COSTS	OTHER COSTS
TUITION IS COVERED BY SCHOOL DISTRICT IF APPLICANT IS SELECTED. THERE WILL BE ADDITIONAL COSTS TO THE STUDENT (EXAMPLE—BOOKS, SUPPLIES, STUDENT ASSOCIATION FEES).	**APPLICATION FEE VARIES AND IS COVERED BY STUDENT. WHEN APPLICABLE—ENTRANCE EXAM FEES ARE ALSO COVERED BY STUDENT.**
EXTENDED HEALTH AND DENTAL PLAN	
In addition to the fees listed below, Youth Train in trades students may automatically be enrolled and charged approximately $250 for extended medical and dental benefits. Youth Train in Trades students covered under another health program usually have a 30-day timeline to opt out of the post-secondary health program.	
Your student and lab fees are due on or before the first day of class. Do not purchase program materials until your program instructor provides them.	

Program Costs for TRU Trades Foundation Programs

PROGRAM COSTS

The costs will include items such as student/ancillary fees, books, personal tools, and safety gear.

OTHER COSTS

Application Fee	$32.27
Parking or Pass Options	$4/5 per day

ACCUPLACER Exam Fee	$39.90
ACCUPLACER Rewrites	$26.25
At Home (Virtual)	$25.00 USD

TRUSU-Health and Dental: Student - $248 Opt-Out 30 days prior to start

Automotive Service Technician Foundation

• Tuition – Paid to TRU	3277.20
• Student and lab fees – Paid to TRU	1132.23
• Textbooks – TRU Bookstore	477.00
• CSA boots, safety glasses, 2 pair coveralls - Purchased off-site	300.00
• Calculator, 3-ring binder, paper, pens, etc.	50.00
Total	$5235.68

Carpentry Levels 1 & 2

• Tuition – Paid to TRU	3277.20
• Student and lab fees – Paid to TRU	1132.23
• BC Building Code Book, Learning Guide, and Text **(Free online)**	596.00
• Tools	150.00
• CSA work boots, hard hat, clear safety glasses-Purchase off-site	200.00
• Calculator, 3-ring binder, paper, pens, etc.	50.00
Total	$5405.43

Electrical Foundation

• Tuition – Paid to TRU	2621.76
• Student and lab fees – Paid to TRU	867.22
• Textbooks – TRU Bookstore	528.00
• Hand tools and basic tool pouch – Purchase off-site	400.00
• CSA work boots, clear safety glasses - Purchase off-site	200.00
• Scientific calculator (non-programmable)	50.00
• 3-ring binder, paper, pens, etc.	50.00
Total	$4716.98

Heavy Duty Mechanic Foundation

• Tuition – Paid to TRU	3932.64
• Student and lab fees – Paid to TRU	1330.34
• Textbooks – TRU Bookstore	1084.00
• Forklift Course and Book	50.00
• CSA boots, safety glasses, 2 pair coveralls – Purchased off-site	350.00
• Calculator, 3-ring binder, paper, pens, etc.	50.00
Total	$6796.98

Horticulture

• Tuition – Paid to TRU	3823.40
• Student and lab fees – Paid to TRU	173.20
• Learning guides and/or textbook – TRU Bookstore	514.95
• Boots, pruners, safety glasses, drafting equipment, etc.	275.00
• Field trip fee (multiple trips)	250.00
• Pesticide certification and exam	175.00
• 3-ring binder, paper, pens, calculator, etc.	50.00
Total	$5261.55

Industrial Mechanic (Millwright) Foundation

• Tuition – Paid to TRU	3441.82
• Student and lab fees – Paid to TRU	867.22
• Learning guides and/or textbooks – TRU Bookstore	560.00
• CSA Work Boots, clear safety glasses – Purchase off-site	200.00
• Scientific calculator (non-programmable)	30.00
• 3-ring binder, paper, pens, etc.	50.00
Total	$5149.06

Instrumentation and Control Technician Foundation

• Tuition – Paid to TRU	2294.04
• Student and lab fees – Paid to TRU	766.82
• Learning guides and/or textbooks – TRU Bookstore	410.00
• CSA work boots, clear safety glasses – Purchase off-site	200.00
• Scientific calculator (non-programmable)	30.00
• 3-ring binder, paper, pens, etc.	50.00
Total	$3750.86

Meatcutter

• Tuition – Paid to TRU	3932.64
• Student and lab fees – Paid to TRU	1305.32
• Learning guides and/or textbook – TRU Bookstore	560.00
• Tool package: apron, clear safety glasses, scabbard, and knife set	300.00
• Gloves, gum boots, padlock (key type)	50.00
• 3-ring binder, paper, pens, calculator etc.	50.00
• Uniforms (refundable deposit)	150.00
Total	$6347.96

Piping Trades Foundation

• Tuition – Paid to TRU	2294.04
• Student and lab fees – Paid to TRU	766.82
• Textbooks – TRU Bookstore	451.00
• Toolbox with hand tools	425.00
• CSA work boots, clear safety glasses, 1-2 sets coveralls	275.00
• Calculator, 3-ring binder, paper, pens, etc.	50.00
Total	$4261.86

Power Engineering Fourth Class

• Tuition – Paid to TRU	5630.80
• Student and lab fees – Paid to TRU	1491.33
• Licensing Exam fees (2 exams)	420.00
• Firing Time Evaluation	425.00
• Textbook learning guides	1500.00
• Invigilation fee	100.00
• CSA work boots w/ankle support, safety glasses, and Hi- Visibility coveralls	200.00
• Scientific calculator (non-programmable) and geometry set	50.00
• 3-ring binder, paper, pens, etc.	50.00
Total	$9867.13

Professional Cook Level 1

• Tuition – Paid to TRU	3495.68
• Student and lab fees – Paid to TRU	1176.92
• Learning guides and/or textbook – TRU Bookstore	330.00
• Knife set & tools	465.00
• 3-ring binder, paper, pens, lock etc.	50.00
• Uniform Laundry fee	175.00
• Pants	70.00
Total	$5762.60

Refrigeration and Air Conditioning Mechanic

• Tuition – Paid to TRU	3585.21
• Student and Lab Fees – Paid to TRU	1067.20
• Learning Guides and/or textbooks – TRU Bookstore	750.00
• CSA work boots and clear safety glasses	200.00
• Calculator, 3-ring binder, paper, pens, etc.	50.00
Total	$5559.00

Water & Wastewater Technology

• Tuition and student fees – Year 1	11478.94
• Tuition and student fees – Year 2	9011.76
• Textbook (Optional)	1000.00
• CSA work boots w/ankle support, safety glasses, and lab coats	160.00
• Scientific calculator (non-programmable) and geometry set	50.00
• 3-ring binder, paper, pens, etc.	50.00
• **Laptop (Required)**	
Total	$17701.94

Welding Foundation Levels 1 & 2

• Tuition – Paid to TRU	3058.72
• Student and lab fees – Paid to TRU	1065.34
• Textbooks – TRU Bookstore	651.00
• Toolbox with hand tools	250.00
• Safety gear: welding helmet, oxy-fuel welding goggles, welding cap (with peak), leather welding jacket, coveralls, leather gloves, clear safety glasses, CSA work boots, respirators	550.00
• Calculator, 3-ring binder, paper, pens, etc.	50.00
Total	$5625.06

YOUTH TRAIN IN TRADES STUDENT/PARENT STATEMENTS

STUDENT NAME: _____ DATE: _____

1. **What have you done to prepare yourself for a Youth Train in Trades program? (employment in related area, work experience, extracurricular, course work etc).**

   _____
   _____
   _____
   _____.

2. **Describe the skills you have that will help you succeed in this program.**

   _____
   _____
   _____
   _____.

3. **There are limited seats available in the Youth Train in Trades Program. Describe why you are a good candidate and should be admitted.**

   _____
   _____
   _____
   _____.

PARENT STATEMENT OF READINESS:

PARENT NAME: _____ DATE: _____

THE APPLICANT HAS INDICATED AN INTEREST IN A YOUTH TRAIN IN TRADES PROGRAM. KEEP IN MIND THAT THEY WOULD BE APPLYING FOR AN ADULT LEARNING ENVIRONMENT AND WILL BE TREATED AS SUCH. THE APPLICANT IS REQUIRED TO ATTEND REGULARLY AND SUCCESSFULLY COMPLETE UNIT COURSES AND ITA TESTS WITH A MINIMUM OF 70%.

1. **Why do you think your son or daughter is going to be a successful Youth Train in Trades participant?**

   _____
   _____
   _____.

2. **Please comment on your child's suitability for a Youth Train Program that requires excellent attendance, effort, and dedication to a minimum 70% in the Youth Train Program.**

   _____
   _____

_____
_____.

STUDENT EDUCATION PLAN

THIS PLAN IS TO BE COMPLETED BY THE HIGH SCHOOL COUNSELLOR AND PROVIDES EVIDENCE OF A STUDENT TRANSITION PLAN. IDEALLY STUDENTS APPLY TO THE YOUTH TRAIN IN TRADES COORDINATOR IN GRADE 10, BUT NOT LIMITED TO GRADE 10.

GRADE 10 COURSES (English 10, Socials 10, Science 10, Math 10, PE 10, Career & Life, Electives).

Semester One	Semester Two

GRADE 11 COURSES (Humanities, Sciences, Electives)

Semester One	Semester Two

GRADE 12 COURSES (Humanities, Sciences, Electives)

Semester One	Semester Two

Post-Secondary Courses

Transition Course (PSI)	Date Taken	Post-Secondary	Instructor

Parent Signature: _____ Date: _____

Student Signature: _____ Date: _____

Counsellor Signature: _____ Date: _____

YOUTH TRAIN IN TRADES RESEARCH ASSIGNMENT

Please indicate the Career Goal area you plan on pursuing. _____

Based on your Career Goal, please investigate the following questions.

1. **Describe the career you are interested in.**
   _____
   _____.
2. **What skills are required for this career?**
   _____
   _____.
3. **What secondary school courses have you taken that will help in this career?**
   _____
   _____.
4. **What is the average wage for this career? Average annual salary for a new employee compared to a Red Seal journeyperson. (provide source of this information).**
   _____
   _____.
5. **Is this job in demand? (provide source of this information).**
   _____
   _____.

IMPORTANT:

A YOUTH TRAIN FOUNDATION PROGRAM WILL PROVIDE ENTRY LEVEL SKILLS AND LEVEL ONE OF FOUR TRAINING IN A RED SEAL PROGRAM. A YOUTH TRAIN PROGRAM INCREASES LIKIHOOD OF BEING EMPLOYED IN THIS A SPECIFIC TRADE BUT DOES NOT GUARANTEE EMPLOYMENT IN A SPECIFIC TRADE. EMPLOYERS ARE MORE LIKELY TO HIRE CANDIDATES WITH A GOOD SKILL BASE, BUT AS IMPORTANT TO THE EMPLOYER; THEY HIRE CANDIDATES WHO ARE RELIABLE AND WILLING TO LEARN.