

## **AGENDA**

### **OPEN MEETING OF THE BOARD OF EDUCATION NICOLA SIMILKAMEEN SCHOOL DISTRICT NO. 58**

**MERRITT SCHOOL BOARD OFFICE  
WEDNESDAY, FEBRUARY 11, 2026, 6:00 P.M.**

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*Success for ALL Learners Today and Tomorrow*

1. Acknowledgement of the Traditional Territories and Metis Community
2. Agenda
3. Minutes of the Open Meeting held January 14, 2026
4. Business Arising from the Minutes
5. Reports
  - a) Closed Trustee Meeting held January 8, 2026
  - b) Closed Meeting held January 14, 2026
6. Presentation to the Board
  - a) Delay of School Closure Decision – Chelsea Werrun
  - b) Waste Reduction Presentation – Tatiana Mueller (TNRD)
7. **EDUCATION**
  - a) Indigenous Education Report
  - b) Inclusive Education, Early Learning, and Child Care Report
  - c) 2026-2027, 2027-2028, 2028-2029 District Calendar
  - \* d) Superintendent’s Report
8. **OPERATIONS**
  - a) Potential School Closure Update
  - b) Bylaw – Parking Lot Covenant

- 1) Rescind Modification of Covenant Bylaw
- 2) Release of Covenant Bylaw
- 3) New Covenant Bylaw

9. **AUDIT AND FINANCE**

- a) 2025-2026 Q2 Quarterly Financial Update
- b) 2025-2026 Amended Budget Bylaw Process
- c) 2026-2027 Preliminary Annual Budget Process

10. **POLICY**

- a) First, Second, or Third Reading
  - 1) n/a
- b) Administrative Procedures (Information Only)
  - 1) Teacher Evaluation and Professional Growth Plans
  - 2) Communicable Disease Outbreak Management

11. **TRUSTEE REPORTS**

- \* a) Student Trustee Reports (Merritt)
- \* b) P.A.C. Reports
- \* c) Other Reports
- \* d) BCSTA Motions

12. **CORRESPONDENCE**

- a) PAC request for funds for BCCPAC conference

13. **PUBLIC QUESTION PERIOD**

14. **ADJOURNMENT**

**MINUTES**

**OPEN MEETING OF THE BOARD OF EDUCATION OF THE  
NICOLA-SIMILKAMEEN SCHOOL DISTRICT (NO.58)**

**PRINCETON SECONDARY SCHOOL, BOARD ROOM  
WEDNESDAY, JANUARY 14, 2026, 6:00PM**

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*Success for ALL Learners Today and Tomorrow*

Present:	Chairperson	G. Swan
	Vice-Chair	L. Ward
	Trustees	J. Jepsen J. Kent-Laidlaw (Absent) E. Hoisington J. Chenoweth D. Rainer
	Student Trustees	S. Pioquid
	Superintendent	C. Lawrance
	Assistant Superintendent	M. Sheldon
	Secretary Treasurer	M. Friesen
	Assistant Secretary Treasurer	L. Rusnjak
	Executive Assistant	K. Buckland

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**ACKNOWLEDGEMENT OF THE TRADITIONAL TERRITORIES AND METIS COMMUNITY**

**AGENDA**

25/188 It was moved by Vice-Chair Ward and seconded by Trustee Rainer  
THAT the March Board meeting be moved from Princeton to Merritt.

**MOTION CARRIED**

**MINUTES**

25/189 It was moved by Trustee Rainer and seconded by Vice-Chair Ward  
THAT the minutes of the Open Meeting held December 10, 2025, be adopted as presented.

**MOTION CARRIED**

**Business Arising from the Minutes**

None.

## **EDUCATION**

### **Indigenous Education Report & Indigenous Student Achievement**

District Principal of Indigenous Education, Angela McIvor, reported on the “How Are We Doing” report, highlighting that the District is higher than the provincial average for the number of students in alternate programs. Ms. McIvor and the District both recognize that FNEESC does have concerns about the Indigenous numbers in alternate programs, however there is a district-based team meeting before any student attends an alternate program. She also noted that FSA scores are showing Grade 4 students are 2% below provincial average in reading, Grade 7 are at provincial average and Grade 10 are below average.

### **Inclusive Education, Early Learning and Childcare Report**

The Superintendent presented the written report from Director of Instruction – Inclusive Education and Early Learning/Child Care, Adriane Mouland, emphasizing the dedication, creativity, and countless hours contributed by teachers and staff to create meaningful experiences for students during the Christmas concerts.

### **2026-2027, 2027-2028, 2028-2029 School Calendars**

Superintendent Lawrance presented two calendar options for the next three years, which will be distributed to parents, stakeholders, and rightsholders for public feedback. Senior administration will bring forward one recommended calendar at the February Board meeting for approval.

25/190

It was moved by Trustee Hoisington and seconded by Vice-Chair Ward

THAT both calendar options be send to parents, stakeholders, and rightsholders for feedback.

**MOTION CARRIED**

### **Superintendent’s Report**

The Superintendent circulated her report and spoke about the various events that have taken place across the School District over the past month.

## **AUDIT AND FINANCE**

### **2025-2026 Ministry of Education Funding Announcements – Budget Update**

Secretary Treasurer Mark Friesen updated the Board that the District will receive an increase of \$798,000 in funding from what was projected in the preliminary budget. At the same time, the preliminary budget has received half of the \$1.567 million of additional funding to come from new SCIDES enrolment. He also highlighted that District received additional funding for a teacher at John Allison through the Classroom Enhancement Fund, so that it would not have to come out of the operational budget.

### **2024-2025 Statement of Financial Information Report**

The Secretary Treasurer presented the Statement of Financial Information Report (SOFI) to the Trustees for information. The report was submitted by the December 31<sup>st</sup> deadline as required by the Financial Information Act.

## **POLICY & ADMINISTRATIVE PROCEDURES**

### **Administrative Procedures**

None.

### **Trustee Reports:**

#### **Student Trustee Reports**

Assistant Superintendent Sheldon had assigned the Princeton Student Trustees to present their perspective on what do you believe students need to develop, experience, or learn throughout their time in school in order to be well prepared for life after graduation?

The student trustees emphasized the importance of developing critical thinking skills to navigate AI and social media, noting that students must learn to use AI appropriately as a tool rather than a replacement for learning. They also highlighted the continued need for strong social and emotional skills, especially in light of the isolation experienced during the pandemic.

#### **P.A.C. Reports**

Trustee Hoisington reported on Nicola Canford Elementary.

Trustee Rainer reported that John Allison Elementary PAC was canceled, but scheduled for February.

Trustee Chenoweth reported that Collettsville Elementary is tomorrow night and SCIDES will be rescheduled for a later date.

Trustee Kent-Laidlaw reported on Princeton Secondary School.

Trustee Jepsen reported that there has been no Diamond Vale Elementary and Merritt Central Elementary PAC meeting since last Board Meeting.

Trustee Ward reported that Vermilion Forks Elementary PAC meeting will be tomorrow.

Chair Swan was reported on Bench Elementary and MSS PAC Meeting.

### **Other Reports:**

None.

## **CORRESPONDENCE:**

### **Princeton Pickleball Association Letter**

Chair Swan presented a letter that was sent from the Princeton Pickleball Association to request to reduce fees from \$25 to \$15 per hour. Trustees suggested directing community groups to seek funding from the town of Princeton or grants. The Board decided to maintain current rates as per policy.

### **DPAC Letter**

Chair Swan presented the letter from the District Parent Advisory Council to the Trustees. Discussion focused on the unexpected comment regarding DPAC's claim of limited engagement opportunities in the budget and school closure processes. Chair Swan will meet with DPAC on January 20<sup>th</sup> to discuss their concerns.

**PUBLIC QUESTION PERIOD**

**Trina Moulin (President (Local 17) PDTU)** – How can the District ensure that teachers feel genuinely represented, included, and heard in the school calendar process – especially given their feedback about Pro-D distribution, recruitment and retention concerns, and the impact of proposed calendar changes compared to other districts? Teachers value professional development. Our collective agreement states that the regular school year extends to the end of June. However, when I look at the calendars, one proposal runs until June 30th, while this year we end on June 26th, with no classes offered on the 29th and 30th. Next year is also unique because Labour Day falls on September 7th, which is quite late. Since we are accustomed to 184 instructional days, could we consider adding an extra 4–5 minutes of instructional time to elementary schools next year?

**CV Parent on YouTube** – Please clarify if the schedule survey numbers are percent of total parents OR the percentage of parents responding to the survey. Many families chose not to complete the survey as it was confusing and seemed biased.

**Tina Etchart** – Gordon, are you saying that you invited any PAC or DPAC to working groups or governance meeting? We would like to know when, since this did not happen.

**Tina Etchart** – In fact DPAC was told they could not be on the school closure committee and could only attend the public meetings.

**ADJOURNMENT**

25/191

Motion to adjourn was made by Trustee Jepsen and seconded by Trustee Kent-Laidlaw

THAT the Open Board meeting be adjourned at 7:34pm

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Secretary Treasurer

**MEMORANDUM**

**TO: All Trustees**

**FROM: Courtney Lawrance  
Superintendent of Schools**

**RE: INDIGENOUS EDUCATION REPORT**

**DATE: February 11, 2026**

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The District Principal of Indigenous Education's report is attached. The Winter Celebration was a great success and students from both Merritt and Princeton were able to participate. Our local First Nations Schools were invited to participate as well. Overall, a great way to build connections.



CL/sc

# INDIGENOUS EDUCATION UPDATE

FEBRUARY 11, 2026

As Community Engagement meetings come to a close, it's been a busy but informative time. This month's standout moment was the **Winter Celebration event**.

## INDIGENOUS EVENTS AND ACTIVITIES

The Winter Celebration was held on January 29, marking the second consecutive year that the event has taken place indoors during the winter season. This format has received considerable positive feedback from both teachers and students. Approximately 1,000 students from all elementary schools in Merritt and Princeton, as well as local band schools, participated in the celebration. The inclusion of the band schools was particularly appreciated. Students had the opportunity to learn about and observe various styles of dance, including hoop, fancy, traditional, jingle, grass, and chicken. A notable highlight for each group was the chance to join in intertribal and circle dances. Local dancers graciously shared their expertise, and three drum groups provided songs for the performers. Their valuable contributions to the event are deeply appreciated.



The event took place at NVIT. I must share that NVIT is an excellent partner. The venue came at no cost, and a wonderful lunch was provided for dancers, drummers and workers. We are fortunate to be able to partner with NVIT for our events and really appreciate their support. Our Indigenous partners in our community are deeply valued and an integral part of our events.



ISA's have a long list of the great work they are doing in schools every day, these are a snapshot. I also want to mention that many of our ISA's have taken on coaching roles, and we are so thankful for their support and dedication. Basketball and handball are upon us. We are very thrilled to have hired another ISA at MSS. This will be the first year in many that we have an ISA for each grade. Welcome Ashley Johnston to our team.

**Nicola-Canford:** preparing for boys' group, smudging in traditional calming space, dehydrating fruit snacks, outdoor walks, buffalo sage bags, welcome room crafts.

**MSS:** Senior Girls Group has launched, exploring identity and belonging, traditional nutrition, and wellbeing, lahal, smudging, hand drumming, Homework club, buddy class with Bench Elementary.

**John Allison and Vermilion Forks:** Math and literacy support, character teachings, making bannock tacos, welcome room time with games, activities, snacks.

**Diamond Vale:** Hosted Winter Celebration.

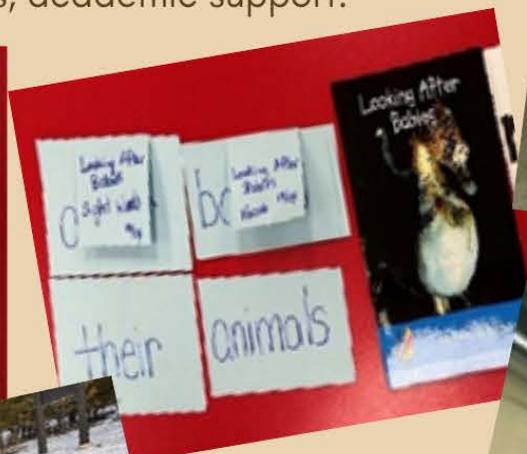
**PSS/Bridge:** End of semester support in projects/assignments, bannock, root vegetable soup, outdoor time and dreamcatchers at The Bridge school.

**Bench:** nte?kepmxcin learning, literacy groups, hand drumming, storytelling.

**Central:** reading groups, Nsyilxcen 13 Moon Harvesting Calendars made by, students, basketball and handball coaching.

**Collettville:** participating in Winter Carnava.l

**CLC:** snowshoeing field trips, academic support.



## LANGUAGE TEACHING

Lisa Nelson-Smith has been a tremendous asset to teachers on a letter of permission, supporting them with planning, reporting, and management strategies. This model continues to show strong results. We met with our language teachers and hope to build in more regular opportunities for connection. We are also very excited to have hired Nexpetko Joe to teach nsyilxcān at MSS and Central during the maternity leave.

## REGIONAL FNESC CONFERENCE

The regional conference in Kamloops provided an important learning opportunity. A key focus was the renewal of the BC Tripartite Education Agreement (BCTEA), with priorities including embedding food program funding within the agreement, securing additional transportation funding, and considering the codification of graduated adults' eligibility for the ISC nominal roll.

## LOCAL BAND CHIEFS AND BOARD OF EDUCATION MEETING

Our time together led to rich learning and thoughtful information sharing. We focused on how to work alongside families to break persistent attendance patterns and highlighted the need for all district staff to clearly understand the Local Education Agreement (LEA). One powerful question continues to resonate: How can we make systematic changes that cultivate a true thirst for education in an ever-changing world?

**I've officially been in my role as District Principal of Indigenous Education for one year. Very thankful for the work I get to be involved in.**



**MEMORANDUM**

**TO: All Trustees**

**FROM: Courtney Lawrance  
Superintendent of Schools**

**RE: INCLUSIVE EDUCATION, EARLY LEARNING  
& CHILDCARE REPORT**

**DATE: February 11, 2026**

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The Director of Instruction for Inclusive Education, Childcare, and Early Learning's report is attached.



CL/sc

**Director of Instruction – Inclusive Education &  
Early Learning Child Care Report  
February 2026**

\*\*To enhance accessibility, this document can be easily read out loud through various text-to-speech programs. The background color, font size, and font choice are intentionally selected to enhance readability. \*\*

Here are a few updates and highlights from last month:

**English Language Learning (ELL) Supports**

Our English Language Learning teachers continue to work diligently to support the diverse needs of our ELL students across the district. Through thoughtful collaboration and flexible service delivery, ELL teachers have also been able to extend their impact by providing additional literacy support within elementary classrooms. This layered approach strengthens early literacy development while ensuring ELL students feel supported, included, and successful in their learning environments.

**Provincial Mental Health Leadership Network**

District participation in the Provincial Mental Health Leadership Network continues to strengthen our collective efforts to support student and family well-being. This provincial collaboration focuses on increasing access to resources and shared learning related to understanding mental health and substance use. As the opioid crisis continues to impact communities across British Columbia, the importance of early education, prevention, and intervention cannot be overstated. Ongoing work through this network supports proactive, informed approaches that help build awareness, resilience, and access to supports for students and families. Additional resources are available through Healthy Minds BC ([healthymindsbc.gov.bc.ca](http://healthymindsbc.gov.bc.ca)). relationships.

## **Safer Schools Together & Digital Safety**

Through guidance from Safer Schools Together, districts have been advised to take proactive steps to enhance student safety in digital spaces. This includes blocking certain high-risk applications and websites that use advanced Artificial Intelligence (AI) technology to manipulate images, as well as online social interaction platforms that present safety concerns for youth. While we understand that this will not curtail the problem, it is an extra way to protect our students.

In addition, the Civil Resolution Tribunal (CRT) is working alongside students and families in relation to Intimate Image Protection Claims, providing a formal pathway for support and resolution when concerns arise.

The district continues to prioritize education and prevention by supporting students in understanding digital citizenship, personal safety, and how to protect themselves online. Clear pathways for seeking help and accessing supports are being reinforced to ensure students and families know where to turn if concerns emerge.

Throughout the next month I am looking forward to offering our Education Assistants CPI training, hosting Ready, Set, Learn sessions for all our elementary schools, and having POPARD visit two of our schools.

**MEMORANDUM**

**TO: All Trustees**

**FROM: Courtney Lawrance  
Superintendent of Schools**

**RE: 2026/2027, 2027/2028, 2028/2029  
DISTRICT CALENDAR APPROVAL**

**DATE: February 11, 2026**

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As per Ministry requirements, the 2026/2027, 2027/2028, 2028/2029 District Calendar will be brought forward for approval. The proposed calendar was provided to our rights holders, stakeholders and the public for comments and feedback.



CL/sc

# SCHOOL CALENDAR FORM - GENERAL

## 2026/2027 CALENDAR

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■ Instructional   
 ■ Non-Instructional   
 ■ Vacation Period   
 ■ Statutory Holiday



Ministry of  
Education and  
Child Care

### Version 1 - DRAFT

September 29, 2026 – Pro-D Day  
 October 23, 2026 – Provincial Pro-D Day  
 November 12, 2026 – Pro-D Day  
 February 12, 2027 – Regional Pro-D Day  
 April 30, 2027 – Indigenous Pro-D Day  
 June 30, 2027 – Admin Day

190 days of in session  
 184 days of instruction  
 6 Non-Instructional Days

# SCHOOL CALENDAR FORM - GENERAL

## 2026/2027 CALENDAR

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 ■ Non-Instructional    
 ■ Vacation Period    
 ■ Statutory Holiday



### Version 2 – DRAFT

August 31, September 1 & 2, 2026 – Summer Institute  
 October 23, 2026 – Provincial Pro-D Day  
 February 12, 2027 – Regional Pro-D Day  
 March 22,23,24, 2027 – Days in Lieu - Summer Institute  
 March 25, 2027 – Day in Lieu - Indigenous Pro-D  
 June 30, 2027 – Admin Day – No School

189 days in session  
 183 days of instruction  
 6 Non-Instructional Days

# SCHOOL CALENDAR FORM - GENERAL

## 2027/2028 CALENDAR

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### Version 1 - DRAFT

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 June 30, 2028 – Admin Day

191 days in session  
 185 days of instruction  
 6 Non-Instructional Days

# SCHOOL CALENDAR FORM - GENERAL

## 2027/2028 CALENDAR

JULY						
S	M	T	W	T	F	S
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AUGUST						
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SEPTEMBER						
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NOVEMBER						
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DECEMBER						
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■ Instructional    
 ■ Non-Instructional    
 ■ Vacation Period    
 ■ Statutory Holiday



Ministry of

### Version 2 - DRAFT

August 30 & 31 and September 1, 2027– Summer Institute  
 October 22, 2027 – Provincial Pro-D Day  
 February 18, 2028 – Regional Pro-D Day  
 March 27, 28, 29, 2028 – Days in Lieu – Summer Institute  
 March 30, 2028 – Day in Lieu - Indigenous Pro-D  
 June 30, 2028 – Admin Day – No School

189 days in session  
 183 days of instruction  
 6 Non-Instruction Days

# SCHOOL CALENDAR FORM - GENERAL

## 2028/2029 CALENDAR

JULY						
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SEPTEMBER						
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OCTOBER						
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DECEMBER						
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JANUARY						
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FEBRUARY						
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MARCH						
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APRIL						
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JUNE						
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■ Instructional   
 ■ Non-Instructional   
 ■ Vacation Period   
 ■ Statutory Holiday



Ministry of

### Version 1 – DRAFT

September 29, 2028 – Pro-D Day  
 October 20, 2028 – Provincial Pro-D Day  
 November 10, 2028 – Pro-D Day  
 February 16, 2029 – Regional Pro-D Day  
 April 27, 2029 – Prod-D Day  
 June 29, 2028 – Admin Day

192 days in session  
 186 days of instruction  
 6 Non-Instructional Days

**Note:** October 2 – TRC Day in lieu, November 13 – Remembrance Day in lieu,

# SCHOOL CALENDAR FORM - GENERAL

## 2028/2029 CALENDAR

JULY						
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SEPTEMBER						
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OCTOBER						
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NOVEMBER						
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DECEMBER						
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JANUARY						
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FEBRUARY						
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MARCH						
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APRIL						
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MAY						
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JUNE						
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■ Instructional   
 ■ Non-Instructional   
 ■ Vacation Period   
 ■ Statutory Holiday



Ministry of Education and Child Care

### Version 2 - DRAFT

August 28, 29 and 30, 2028– Summer Institute

October 20, 2028 – Provincial Pro-D Day

February 16, 2029 – Regional Pro-D Day

March 29, 2029 – Day in Lieu - Indigenous Pro-D

June 29, 2029 – Admin Day – No School

**Note:** October 2 – TRC in lieu day, November 13 – Remembrance Day in lieu day.

191 days in session

185 days of instruction

6 Non-Instructional Days



**MEMORANDUM**

**TO: All Trustees**

**FROM: Mark Friesen  
Secretary Treasurer**

**RE: Rescinding Modification of Covenant Bylaw**

**DATE: February 6, 2026**

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**Background**

School Board staff were informed by the lawyer for the owner of an adjacent property (Lot 3) to the Princeton Skills Centre (Lot 2) that the original covenant agreement with the City of Princeton (KL60730), was registered against title to the Lands but was incorrectly identified in the Land Title Office as a “Restrictive Covenant” burdening the Land for the benefit of Lot 2 and Lot 3 even though the owners of Lot 2 and Lot 3 (in their capacity as owners of Lot 2 and Lot 3, respectively) were not party to the Original Covenant

It was requested by the Land Title Office that the original covenant be released (discharged) and a new covenant be registered which would include those changes to the number of parking spaces that were originally contemplated in the Modification of Covenant Bylaw No. 2025-26 MCSD58-01 that was passed by the BoE at its October 8, 2025 meeting.

Staff are requesting the BoE rescind the modification of covenant bylaw in order to put forward two new bylaws (Release of Covenant Bylaw and New Covenant Bylaw) to satisfy the correct registration with the Land Title Office.

**Motions Requested**

**Requested Motion:** That the Board of Education of School District #58 (Nicola-Similkameen) rescind the Modification of Covenant Bylaw No. 2025-26 MCSD58-01 which was passed at its October 8, 2025 meeting.

**Prepared by:**

**Mark Friesen**

Secretary Treasurer/CFO

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Nicola-Similkameen School District

Encl. Modification of Covenant Bylaw 2025-26 MCSD58-01

**THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 58 (NICOLA-SIMILKAMEEN)  
162 TAPTON AVENUE, PRINCETON, BC MODIFICATION OF COVENANT BYLAW, 2025-26 MCSD58-01**

WHEREAS The Board of Education of School District No. 58 (Nicola-Similkameen) (the “Board”) is a board of education constituted under the School Act (British Columbia);

WHEREAS a board of education may dispose of land or improvements owned or administered by the board of education under the authority of Section 96(3) of the *School Act* (British Columbia), subject to the Orders of the British Columbia Minister of Education and Child Care (the “**Minister**”);

AND WHEREAS the *Interpretation Act* (British Columbia) defines the word “dispose” to mean to transfer by any method and includes, among other things, grant and charge;

AND WHEREAS the Minister issued Order M193/08 (Disposal of Land or Improvements Order) effective September 3, 2008 requiring fee simple sales and leases of land or improvements for a term of ten years or more to be specifically approved by the Minister, unless the transferee is an independent school or another school board;

AND WHEREAS a disposal of land or improvements by way of a grant of a covenant does not require approval from the Minister pursuant to Order M193/08 (Disposal of Land or Improvements Order);

AND WHEREAS Section 65(5) of the *School Act* (British Columbia) requires a board of education to exercise a power with respect to the acquisition or disposal of property owned or administered by the board of education only by bylaw;

AND WHEREAS:

A. The Board is the owner of those certain lands and premises with a civic address of 162 Tapton Avenue, Princeton, British Columbia and legally described as follows:

Parcel Identifier: 023-280-727

Legal Description: Lot B District Lot 706 Yale (Formerly Osoyoos) Division Yale District Plan KAP56011

(the “**Property**”);

B. The Property is facility number XXXXXX;

C. Pursuant to Covenant KL60730 registered against the Property in favour of the Town of Princeton (the “**Original Covenant**”), the Board agreed with the Town of Princeton that the Property shall not be used except as parking for the benefit of the lands with a civic address of 206 Vermilion Avenue, Princeton, British Columbia and legally described as Parcel Identifier: 023-162-856, Lot 2 District Lot 706 Yale (Formerly Osoyoos) Division Yale District Plan KAP55283 (“**Lot 2**”) and the lands with a civic address of 196 Vermilion Avenue, Princeton, British Columbia and legally described as Parcel Identifier: 023-163-631, Lot 3 District Lot 706 Yale (Formerly Osoyoos) Division Yale District Plan KAP55283 (“**Lot 3**”);

D. Furthermore, pursuant to the Original Covenant, the Board agreed that the Property shall have twenty-six (26) parking spaces for the benefit of Lot 2 and twenty (20) parking spaces for the benefit of Lot 3;

- E. The Board and the Town of Princeton wish to enter into a Modification of 219 Covenant Agreement (the “**Modification**”) in order to, amongst other things, modify the Original Covenant to reduce the number of parking spaces on the Property for the benefit of Lot 2 and Lot 3 and to expand the use of the Property to permit access for purposes of on-site parking, waste management , operating purposes and such other uses as may be consented by the Town of Princeton; and
- F. The Board has determined and hereby confirms that the Modification a will not conflict with or detract from the regular or extracurricular program of a school or the current or future educational needs of the school district, and will not interfere with the Board’s use of the Property for educational purposes.

NOW THEREFORE be it resolved as a Bylaw of the Board that the Modification a be and is hereby authorized and approved, and the Board enter into the Modification in the form required by the Town of Princeton, subject to amendments as the Secretary-Treasurer may, in his or her discretion, consider advisable, and register the Modification against title to the Property at the Land Title Office.

BE IT FURTHER resolved as a Bylaw of the Board that the Secretary-Treasurer be and is hereby authorized, on behalf of the Board, to execute and deliver the Modification in such form and with such amendments thereto as the Secretary-Treasurer may, in his or her discretion, consider advisable, and the Secretary-Treasurer be and is hereby authorized, on behalf of the Board, to execute and deliver all related and ancillary documents required to complete the granting of the Modification on such terms and conditions as the Secretary-Treasurer may, in his or her discretion, consider advisable as witnessed by the signature of the Secretary-Treasurer.

This Bylaw may be cited as “School District No. 58 (Nicola-Similkameen) 162 Tapton Avenue, Princeton, BC Modification of Covenant Bylaw, 2025”.

Read a first time this 8<sup>th</sup> day of October, 2025.

Read a second time this 8<sup>th</sup> day of October, 2025.

Upon unanimous agreement of the Trustees of the Board in attendance, this Bylaw was read a third time on the 8<sup>th</sup> day of October, 2025, and finally passed and adopted this 8<sup>th</sup> day of October, 2025.

\_\_\_\_\_  
Chairperson of the Board

Corporate Seal

\_\_\_\_\_  
Secretary-Treasurer

I HEREBY CERTIFY this to be a true original of the School District No. 58 (Nicola-Similkameen) 162 Tapton Avenue, Princeton, BC Modification of Covenant Bylaw, 2025-26 MCSD58-01, adopted on the 8th day of October, 2025.

\_\_\_\_\_  
Secretary-Treasurer

**MEMORANDUM**

**TO: All Trustees**

**FROM: Mark Friesen  
Secretary Treasurer**

**RE: Release of Covenant Bylaw**

**DATE: February 6, 2026**

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**Background**

The school board has been asked by the owner of an adjacent property (Lot 3) to the Princeton Skills Centre (Lot 2) to reduce the number of parking spaces in order to facilitate waste management and gain access to Lot 3 which will undergo redevelopment.

There is an existing covenant agreement with the City of Princeton (KL60730) for the parking lot which needs to be discharged in order to accommodate this request. The parking lot (the Land) is owned by the school district as a separate property from Lot 2 and 3.

A new covenant will be created concurrently with this release to reduce the number of parking spaces and register the covenant for the benefit of Lot 2 and 3.

Staff are requesting the BoE complete all three readings of the Release of Covenant Bylaw at their February 11, 2026 meeting as facilitated by the following recommended motions.

**Motions Requested**

**Requested Motion:** That the Board of Education of School District #58 (Nicola-Similkameen) allow all three readings of the Release of Covenant Bylaw No. 2025-26 MCSD58-02 at their February 11, 2026 meeting.

If the above noted motion is passed unanimously, staff would ask the BoE to consider the following motion to pass the Modification of Covenant bylaw:

**Requested Motion:** That the Board of Education of School District #58 (Nicola-Similkameen) give first, second and third readings to the Release of Covenant Bylaw No. 2025-26 MCSD58-02.

**Prepared by:**

**Mark Friesen**

Secretary Treasurer/CFO

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Nicola-Similkameen School District

Encl. Release of Covenant Bylaw

**THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 58 (NICOLA-SIMILKAMEEN)  
162 TAPTON AVENUE, PRINCETON, BC RELEASE OF COVENANT BYLAW, 2025-26 MCSD58-02**

WHEREAS The Board of Education of School District No. 58 (Nicola-Similkameen) (the “Board”) is a board of education constituted under the School Act (British Columbia);

WHEREAS a board of education may dispose of land or improvements owned or administered by the board of education under the authority of Section 96(3) of the *School Act* (British Columbia), subject to the Orders of the British Columbia Minister of Education and Child Care (the “**Minister**”);

AND WHEREAS the *Interpretation Act* (British Columbia) defines the word “dispose” to mean to transfer by any method and includes, among other things, grant and charge;

AND WHEREAS the Minister issued Order M193/08 (Disposal of Land or Improvements Order) effective September 3, 2008 requiring fee simple sales and leases of land or improvements for a term of ten years or more to be specifically approved by the Minister, unless the transferee is an independent school or another school board;

AND WHEREAS a disposal of land or improvements by way of a grant of a covenant does not require approval from the Minister pursuant to Order M193/08 (Disposal of Land or Improvements Order);

AND WHEREAS Section 65(5) of the *School Act* (British Columbia) requires a board of education to exercise a power with respect to the acquisition or disposal of property owned or administered by the board of education only by bylaw;

AND WHEREAS:

A. The Board is the owner of those certain lands and premises with a civic address of 162 Tipton Avenue, Princeton, British Columbia and legally described as follows:

Parcel Identifier: 023-280-727

Legal Description: Lot B District Lot 706 Yale (Formerly Osoyoos) Division Yale District Plan KAP56011

(the “**Property**”);

B. The Property is facility number XXXXXX;

C. Pursuant to Covenant KL60730 registered against the Property in favour of the Town of Princeton (the “**Original Covenant**”), the Board agreed with the Town of Princeton that the Property shall not be used except as parking for the benefit of the lands with a civic address of 206 Vermilion Avenue, Princeton, British Columbia and legally described as Parcel Identifier: 023-162-856, Lot 2 District Lot 706 Yale (Formerly Osoyoos) Division Yale District Plan KAP55283 (“**Lot 2**”) and the lands with a civic address of 196 Vermilion Avenue, Princeton, British Columbia and legally described as Parcel Identifier: 023-163-631, Lot 3 District Lot 706 Yale (Formerly Osoyoos) Division Yale District Plan KAP55283 (“**Lot 3**”);

D. Furthermore, pursuant to the Original Covenant, the Board agreed that the Property shall have twenty-six (26) parking spaces for the benefit of Lot 2 and twenty (20) parking spaces for the benefit of Lot 3;

- E. The Board and the Town of Princeton wish to enter into a Release of Covenant KL60730 (the “**Release**”) in order to, amongst other things, create a new Covenant to reduce the number of parking spaces on the Property for the benefit of Lot 2 and Lot 3 and to expand the use of the Property to permit access for purposes of on-site parking, waste management , operating purposes and such other uses as may be consented by the Town of Princeton; and
- F. The Board has determined and hereby confirms that the Release will not conflict with or detract from the regular or extracurricular program of a school or the current or future educational needs of the school district, and will not interfere with the Board’s use of the Property for educational purposes.

NOW THEREFORE be it resolved as a Bylaw of the Board that the Release be and is hereby authorized and approved, and the Board enter into the Modification in the form required by the Town of Princeton, subject to amendments as the Secretary-Treasurer may, in his or her discretion, consider advisable, and register the Modification against title to the Property at the Land Title Office.

BE IT FURTHER resolved as a Bylaw of the Board that the Secretary-Treasurer be and is hereby authorized, on behalf of the Board, to execute and deliver the Release in such form and with such amendments thereto as the Secretary-Treasurer may, in his or her discretion, consider advisable, and the Secretary-Treasurer be and is hereby authorized, on behalf of the Board, to execute and deliver all related and ancillary documents required to complete the granting of the Modification on such terms and conditions as the Secretary-Treasurer may, in his or her discretion, consider advisable as witnessed by the signature of the Secretary-Treasurer.

This Bylaw may be cited as “School District No. 58 (Nicola-Similkameen) 162 Taptan Avenue, Princeton, BC Release of Covenant Bylaw, 2025-26 MCSD58-02”.

Read a first time this 11<sup>h</sup> day of February, 2026.

Read a second time this 11<sup>th</sup> day of February, 2026.

Upon unanimous agreement of the Trustees of the Board in attendance, this Bylaw was read a third time on the 11<sup>th</sup> day of February, 2026, and finally passed and adopted this 11<sup>th</sup> day of February, 2026.

\_\_\_\_\_  
Chairperson of the Board

Corporate Seal

\_\_\_\_\_  
Secretary-Treasurer

I HEREBY CERTIFY this to be a true original of the School District No. 58 (Nicola-Similkameen) 162 Taptan Avenue, Princeton, BC Release of Covenant Bylaw, 2025-26 MCSD58-02, adopted on the 11th day of February, 2026.

\_\_\_\_\_  
Secretary-Treasurer

**MEMORANDUM**

**TO: All Trustees**

**FROM: Mark Friesen  
Secretary Treasurer**

**RE: New Covenant Bylaw**

**DATE: February 6, 2026**

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**Background**

With the continued work by the owner of an adjacent property (Lot 3) to the Princeton Skills Centre (Lot 2) to redevelop Lot 3, a new covenant needs to be registered with the Land Title Office to designate a number of parking spaces in Lot 1 as per a covenant restriction in favour of the Town of Princeton.

Assuming that Release of Bylaw No. 2025-26 MCSD58-02 has been passed by the Board of Education, which discharges the original covenant agreement with the City of Princeton (KL60730), a new covenant will be created to reduce the number of parking spaces and register the covenant for the benefit of Lot 2 and 3.

Staff are requesting the BoE complete all three readings of the New Covenant Bylaw at their February 11, 2026 meeting as facilitated by the following recommended motions.

**Motions Requested**

**Requested Motion:** That the Board of Education of School District #58 (Nicola-Similkameen) allow all three readings of the New Covenant Bylaw No. 2025-26 MCSD58-03 at their February 11, 2026 meeting.

If the above noted motion is passed unanimously, staff would ask the BoE to consider the following motion to pass the Modification of Covenant bylaw:

**Requested Motion:** That the Board of Education of School District #58 (Nicola-Similkameen) give first, second and third readings to the New Covenant Bylaw No. 2025-26 MCSD58-03.

**Prepared by:**

**Mark Friesen**

Secretary Treasurer/CFO

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Nicola-Similkameen School District

Encl. New Covenant Bylaw  
Form C New Covenant

**THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 58 (NICOLA-SIMILKAMEEN)  
162 TAPTON AVENUE, PRINCETON, BC NEW COVENANT BYLAW, 2025-26 MCSD58-03**

WHEREAS The Board of Education of School District No. 58 (Nicola-Similkameen) (the “Board”) is a board of education constituted under the School Act (British Columbia);

WHEREAS a board of education may dispose of land or improvements owned or administered by the board of education under the authority of Section 96(3) of the *School Act* (British Columbia), subject to the Orders of the British Columbia Minister of Education and Child Care (the “**Minister**”);

AND WHEREAS the *Interpretation Act* (British Columbia) defines the word “dispose” to mean to transfer by any method and includes, among other things, grant and charge;

AND WHEREAS the Minister issued Order M193/08 (Disposal of Land or Improvements Order) effective September 3, 2008 requiring fee simple sales and leases of land or improvements for a term of ten years or more to be specifically approved by the Minister, unless the transferee is an independent school or another school board;

AND WHEREAS a disposal of land or improvements by way of a grant of a covenant does not require approval from the Minister pursuant to Order M193/08 (Disposal of Land or Improvements Order);

AND WHEREAS Section 65(5) of the *School Act* (British Columbia) requires a board of education to exercise a power with respect to the acquisition or disposal of property owned or administered by the board of education only by bylaw;

AND WHEREAS:

A. The Board is the owner of those certain lands and premises with a civic address of 162 Tipton Avenue, Princeton, British Columbia and legally described as follows:

Parcel Identifier: 023-280-727  
Legal Description: Lot B District Lot 706 Yale (Formerly Osoyoos) Division Yale District Plan KAP56011

(the “**Property**”);

B. The Property is facility number XXXXXX;

C. Pursuant to Covenant KL60730 registered against the Property in favour of the Town of Princeton (the “**Original Covenant**”), the Board agreed with the Town of Princeton that the Property shall not be used except as parking for the benefit of the lands with a civic address of 206 Vermilion Avenue, Princeton, British Columbia and legally described as Parcel Identifier: 023-162-856, Lot 2 District Lot 706 Yale (Formerly Osoyoos) Division Yale District Plan KAP55283 (“**Lot 2**”) and the lands with a civic address of 196 Vermilion Avenue, Princeton, British Columbia and legally described as Parcel Identifier: 023-163-631, Lot 3 District Lot 706 Yale (Formerly Osoyoos) Division Yale District Plan KAP55283 (“**Lot 3**”);

D. Furthermore, The Original Covenant was registered against title to the Lands but was incorrectly identified in

the Land Title Office as a “Restrictive Covenant” burdening the Land for the benefit of Lot 2 and Lot 3 even though the owners of Lot 2 and Lot 3 (in their capacity as owners of Lot 2 and Lot 3, respectively) were not party to the Original Covenant;

- E. The Board and the Town of Princeton wish to enter into a New Covenant (the “**New Covenant**”) in order to, amongst other things, create a new Covenant to reduce the number of parking spaces on the Property for the benefit of Lot 2 and Lot 3 and to expand the use of the Property to permit access for purposes of on-site parking, waste management , operating purposes and such other uses as may be consented by the Town of Princeton;
- F. Concurrently with the registration of this New Covenant at the Land Title Office, the Transferor and the Municipality will mutually execute and register at the Land Title Office a discharge of the Original Covenant from title to the Land; and
- G. The Board has determined and hereby confirms that the Covenant will not conflict with or detract from the regular or extracurricular program of a school or the current or future educational needs of the school district, and will not interfere with the Board’s use of the Property for educational purposes.

NOW THEREFORE be it resolved as a Bylaw of the Board that the New Covenant be and is hereby authorized and approved, and the Board enter into the Covenant in the form required by the Town of Princeton, subject to amendments as the Secretary-Treasurer may, in his or her discretion, consider advisable, and register the Modification against title to the Property at the Land Title Office.

BE IT FURTHER resolved as a Bylaw of the Board that the Secretary-Treasurer be and is hereby authorized, on behalf of the Board, to execute and deliver the Covenant in such form and with such amendments thereto as the Secretary-Treasurer may, in his or her discretion, consider advisable, and the Secretary-Treasurer be and is hereby authorized, on behalf of the Board, to execute and deliver all related and ancillary documents required to complete the granting of the Modification on such terms and conditions as the Secretary-Treasurer may, in his or her discretion, consider advisable as witnessed by the signature of the Secretary-Treasurer.

This Bylaw may be cited as “School District No. 58 (Nicola-Similkameen) 162 Tapton Avenue, Princeton, BC New Covenant Bylaw, 2025-26 MCSD58-03”.

Read a first time this 11<sup>h</sup> day of February, 2026.

Read a second time this 11<sup>th</sup> day of February, 2026.

Upon unanimous agreement of the Trustees of the Board in attendance, this Bylaw was read a third time on the 11<sup>th</sup> day of February, 2026, and finally passed and adopted this 11<sup>th</sup> day of February, 2026.

\_\_\_\_\_  
Chairperson of the Board

Corporate Seal

\_\_\_\_\_  
Secretary-Treasurer

I HEREBY CERTIFY this to be a true original of the School District No. 58 (Nicola-Similkameen) 162 Tapton Avenue, Princeton, BC New Covenant Bylaw, 2025-26 MCSD58-03, adopted on the 11th day of February, 2026.

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Secretary-Treasurer



1. Application

<p><b>Bryshun Mace Lawyers</b>  <b>304-3330 Richter Street</b>  <b>Kelowna BC V1W 4V5</b>  <b>2508781127</b></p>
--

2. Description of Land

PID/Plan Number	Legal Description
<b>023-280-727</b>	<b>LOT B DISTRICT LOT 706 YALE (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN KAP56011</b>

3. Nature of Interest

Type	Number	Additional Information
<b>COVENANT</b>		<b>Section 219 Covenant</b>

4. Terms

Part 2 of this instrument consists of:  
**(b) Express Charge Terms Annexed as Part 2**

5. Transferor(s)

**THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 58 (NICOLA-SIMILKAMEEN)**

6. Transferee(s)

<p><b>THE TOWN OF PRINCETON</b>  P. O. BOX 670, 151 VERMILION AVENUE  PRINCETON BC V0X 1W0</p>
--

7. Additional or Modified Terms



8. Execution(s)

This instrument creates, assigns, modifies, enlarges or governs the priority of the interest(s) described in Item 3 and the Transferor(s) and every other signatory agree to be bound by this instrument, and acknowledge(s) receipt of a true copy of the filed standard charge terms, if any.

Witnessing Officer Signature

Execution Date

Transferor / Transferee / Party Signature(s)

\_\_\_\_\_

YYYY-MM-DD
------------

**THE BOARD OF EDUCATION OF  
SCHOOL DISTRICT NO. 58 (Nicola-  
Similkameen)**  
By their Authorized Signatory

\_\_\_\_\_

**Officer Certification**

Your signature constitutes a representation that you are a solicitor, notary public or other person authorized by the *Evidence Act*, R.S.B.C. 1996, c.124, to take affidavits for use in British Columbia and certifies the matters set out in Part 5 of the *Land Title Act* as they pertain to the execution of this instrument.

Witnessing Officer Signature

Execution Date

Transferor / Transferee / Party Signature(s)

\_\_\_\_\_

YYYY-MM-DD
------------

**TOWN OF PRINCETON**  
By their Authorized Signatory

\_\_\_\_\_

**Officer Certification**

Your signature constitutes a representation that you are a solicitor, notary public or other person authorized by the *Evidence Act*, R.S.B.C. 1996, c.124, to take affidavits for use in British Columbia and certifies the matters set out in Part 5 of the *Land Title Act* as they pertain to the execution of this instrument.

**Electronic Signature**

Your electronic signature is a representation that you are a designate authorized to certify this document under section 168.4 of the *Land Title Act*, RSBC 1996, c 250, that you certify this document under section 168.41 (4) of the Act, and that an execution copy, or a true copy of that execution copy, is in your possession.

--

TERMS OF INSTRUMENT – PART 2

SECTION 219 COVENANT

THIS AGREEMENT dated for reference the 1<sup>st</sup> day of February, 2026.

BETWEEN:

THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 58 (NICOLA-SIMILKAMEEN)  
P. O. Box 4100, 1550 Chapman Street, Merritt, British Columbia, V1K 1B8

(hereinafter called the “**Transferor**”)

AND:

TOWN OF PRINCETON  
P. O. Box 670, 151 Vermilion Avenue, Princeton, British Columbia, V0X 1W0

(hereinafter called the “**Municipality**”)

WHEREAS

- A. The Transferor is the registered owner in fee-simple of the following lands in the Province of British Columbia, more particularly described as:

Parcel Identifier: 023-280-727  
Legal Description: Lot B District Lot 706 Yale (formerly Osoyoos) Division Yale District  
Plan KAP56011  
Civic Address: 162 Taptan Avenue, Princeton, BC

(hereinafter referred to as the “**Land**”);

- B. In addition to the Land, the Transferor is the registered owner in fee-simple of the following lands in the Province of British Columbia, more particularly described as:

Parcel Identifier: 023-162-856  
Legal Description: Lot 3 District Lot 706 Yale (Formerly Osoyoos) Division Yale District  
Plan KAP55283  
Civic Address: 206 Vermilion Avenue, Princeton, BC

(hereinafter referred to as “**Lot 2**”);

- C. 360 Volumetric Construction Management Ltd. (Inc. No. BC1279188) is the registered owner in fee-simple of the following lands in the Province of British Columbia, more particularly described as:

Parcel Identifier: 023-163-631  
Legal Description: Lot 3 District Lot 706 Yale (Formerly Osoyoos) Division Yale District  
Plan KAP55283  
Civic Address: 196 Vermilion Avenue, Princeton, BC

(hereinafter referred to as “**Lot 3**”);

- D. The Land is adjacent to Lot 2 and Lot 3;
- E. Section 219 of the Land Title Act, R.S.B.C. 1996, c. 250, provides that there may be registered as a charge against the title to any land a covenant in favour of the Municipality that the land is to be used in a particular manner in accordance with the covenant and is enforceable against the Transferor and his successors in title even if the covenant is not annexed to land owned by the Municipality;
- F. Pursuant to a covenant registered against title to the Land at the Kamloops Land Title Office under Registration Number KL60730 in favour of the Municipality (the “**Original Covenant**”), the original owner of the Land covenanted and agreed with the Municipality that the Land shall not be used except as parking for the benefit of Lot 2 and Lot 3;
- G. The Original Covenant was registered against title to the Lands but was incorrectly identified in the Land Title Office as a “Restrictive Covenant” burdening the Land for the benefit of Lot 2 and Lot 3 even though the owners of Lot 2 and Lot 3 (in their capacity as owners of Lot 2 and Lot 3, respectively) were not party to the Original Covenant;
- H. Concurrently with the registration of this Agreement at the Land Title Office, the Transferor and the Municipality will mutually execute and register at the Land Title Office a discharge of the Original Covenant from title to the Land; and
- I. The Transferor wishes to enter into this Agreement to grant a Section 219 Covenant in favour of the Municipality to replace the Original Covenant on the terms and conditions set forth in this Agreement.

NOW THEREFORE THIS AGREEMENT WITNESSES and in consideration of the premises and of other good and valuable consideration the receipt where is hereby acknowledged, the Transferor does hereby covenant and agree with the Municipality under Section 219 of the Land Title Act of the Province of British Columbia as follows:

1. The Transferor covenants and agrees with the Municipality that the Land shall not be used **EXCEPT** (a) as parking for the benefit of Lot 2 and Lot 3, and (b) for such other uses as may be consented to in writing by the Municipality from time to time.
2. Lot 2 shall have sixteen (16) parking spaces on the Land and Lot 3 shall have sixteen (16) parking spaces on the Land.
3. Nothing contained or implied herein shall prejudice or affect the Municipality’s rights and powers in the exercised of its functions pursuant to the Local Government Act, R.S.B.C. 2015, c. 1, or its rights and powers under all of its public and private statutes, bylaws, orders and regulations to the extent the same are applicable to the Land, all of which may be fully and effectively exercised in relations to the Land as if this Agreement had not been executed and delivered by the Transferor.
4. The covenants set forth herein shall charge the Land pursuant to Section 219 of the Land Title Act, R.S.B.C. 1996, c. 250, and shall be covenants, the burden of which shall attach to and run with the Land, and each and every part to which the Land may be divided or subdivided, whether by subdivision plan, strata plan or otherwise howsoever. The covenants set forth

herein shall not terminate if and when a purchaser becomes the owner in fee simple of the Land, but shall charge the whole of the interest of such purchaser and shall continue to run with the Land and bind the Land and all future owners of the land and any portion thereof.

5. Notwithstanding anything contained herein, neither the Transferor nor any future owner of the Land or any portion thereof shall be liable under any of the covenants and agreements contained herein where such liability arises by reason of an act or omission occurring after the Transferor or any future owner ceases to have any further interest in the Land.
6. The Transferor will, at its own expense, do or cause to be done all acts necessary to grant priority to this Agreement over all financial charges and encumbrances which may have been registered against the title to the Land in the Land Title Office.
7. The Transferor hereby releases, indemnifies and saves the Municipality harmless from and against any and all manner of actions, causes of action, claims, costs, expenses, debts, demands and harm of whatsoever kind suffered by the Municipality, directly or indirectly, whether arising from death, bodily injury, property loss, property damage or economic loss, which may result from or in any way be connection with:
  - (a) the granting or existence of this Agreement;
  - (b) any breach or default of the Transferor under this Agreement; or
  - (c) any negligent act or omission, gross negligence or wilful misconduct of the Transferor under this Agreement,

except to the extent caused by or contributed to by the owner of Lot 2 or the owner of Lot 3 or any persons for whom either of them is responsible for at law.

8. This Agreement runs with the Land and enures to the benefit of and is binding on the parties hereto and their respective successors and assigns.
9. Wherever the singular or masculine are used in this Agreement, the same shall be deemed to include the plural, the feminine, the body politic or corporate as the context or the parties so require.
10. All references to each party hereto shall include the heirs, executors, administrators, successors, assigns, officers, employees or agents of that party.
11. This Agreement shall enure to the benefit of and be binding upon the parties hereto and upon their respective successors and assigns;
12. If any section, subsection, sentence, clause or phrase of this Agreement is for any reason held to be invalid by the decision of a Court of competent jurisdiction, the invalid portion shall be severed and the decision that it is invalid shall not affect the validity of the remainder.

IN WITNESS WHEREOF the parties hereto hereby acknowledge that this agreement has been duly executed and delivered by the Transferor executing the attached Charge General Instrument – Part 1 hereto.

**MEMORANDUM**

**TO: All Trustees**

**FROM: Mark Friesen  
Secretary Treasurer**

**RE: Q2 Quarterly Report**

**DATE: February 6, 2026**

---

Trustees will find enclosed a copy of the quarterly financial update for the period, July 1, 2025–December 31, 2025. An overview of the report will be provided followed by an opportunity for questions and discussion.

**Prepared by:**

**Mark Friesen**

Secretary Treasurer/CFO

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Nicola-Similkameen School District

Encl. Q2 Operating Budget Update

## School District No. 58 (Nicola-Similkameen)

### Quarterly Budget Report - Operating Fund For the Period Ended December 31, 2025

	Annual Budget	July - Dec Expenses	Remaining	25/26 %	24/25 %	+/_ %	Outstanding Purch Orders
<b>Salaries &amp; Benefits</b>							
Salaries - Teachers	\$ 9,496,385	\$ 3,753,895	\$ 5,742,490	40%	44%	-4%	
Salaries - Principals and VP	2,348,962	1,034,474	1,314,489	* 44%	50%	-6%	
Salaries - Support Staff	3,127,338	1,500,494	1,626,844	48%	46%	2%	
Salaries - Educational Assts	3,129,355	1,250,541	1,878,814	40%	40%	0%	
Salaries - Other Professionals	1,429,943	751,027	678,916	* 53%	49%	4%	
Salaries - Repl TTOC	964,422	284,083	680,339	29%	54%	-25%	
Salaries - Repl CUPE	560,227	189,659	370,568	34%	48%	-15%	
<b>Total Salaries:</b>	<b>\$ 21,056,632</b>	<b>\$ 8,764,172</b>	<b>\$ 12,292,460</b>	42%	45%	-3%	
200 Benefits	4,897,484	1,862,349	3,035,135	38%	41%	-3%	
<b>Total Salaries &amp; Benefits:</b>	<b>\$ 25,954,116</b>	<b>\$ 10,626,522</b>	<b>\$ 15,327,594</b>	41%	44%	-3%	
	<b>23.26%</b>	<b>21.25%</b>					
<b>Services &amp; Supplies</b>							
Professional Services	\$ 1,663,090	\$ 975,687	\$ 687,403	** 59%	61%	-3%	\$ 35,413 Up-front annual costs: software
Student Transportation	404,866	104,364	300,502	26%	34%	-9%	
Professional Dev & Travel	406,466	157,673	248,793	39%	57%	-18%	
Rentals and Leases	46,393	10,472	35,921	* 23%	51%	-28%	
Dues and Fees	116,400	58,169	58,231	** 50%	73%	-23%	
Insurance	113,507	85,384	28,123	** 75%	97%	-22%	
Supplies	1,654,353	587,443	1,066,910	36%	41%	-6%	\$ 166,415
Utilities	893,240	330,511	562,729	37%	47%	-10%	
<b>Total Services &amp; Supplies:</b>	<b>\$ 5,298,315</b>	<b>\$ 2,309,704</b>	<b>\$ 2,988,611</b>	44%	51%	-8%	
<b>Grand Total</b>	<b>\$ 31,252,431</b>	<b>\$ 12,936,226</b>	<b>\$ 18,316,205</b>	41%	45%	-4%	

*The majority of school district expenses are incurred during the School Year, September - June*

*\* Expenses Are Represented By Three Months of Costs.*

*\*\* Expenses Are Represented By Front-End Loaded Expenses For The School Year.*



Amended Annual Budget

## **School District No. 58 (Nicola-Similkameen)**

June 30, 2026

# School District No. 58 (Nicola-Similkameen)

June 30, 2026

## Table of Contents

Bylaw .....	1
Amended Annual Budget - Revenue and Expense - Statement 2 .....	2
Amended Annual Budget - Changes in Net Financial Assets (Debt) - Statement 4 .....	4
Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund - Schedule 1 .....	5
Amended Annual Budget - Operating Revenue and Expense - Schedule 2 .....	6
Schedule 2A - Amended Annual Budget - Schedule of Operating Revenue by Source .....	7
Schedule 2B - Amended Annual Budget - Schedule of Operating Expense by Object .....	8
Schedule 2C - Amended Annual Budget - Operating Expense by Function, Program and Object .....	9
Amended Annual Budget - Special Purpose Revenue and Expense - Schedule 3 .....	11
Schedule 3A - Amended Annual Budget - Changes in Special Purpose Funds .....	12
Amended Annual Budget - Capital Revenue and Expense - Schedule 4 .....	15

\*NOTE - Statement 1, Statement 3, Statement 5 and Schedules 4A - 4D are used for Financial Statement reporting only.

## AMENDED ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 58 (NICOLA-SIMILKAMEEN) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2025/2026 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. The Board has complied with the provisions of the *Act*, Ministerial Orders, and Ministry of Education and Child Care Policies respecting the Amended Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 58 (Nicola-Similkameen) Amended Annual Budget Bylaw for fiscal year 2025/2026.
3. The attached Statement 2 showing the estimated revenue and expense for the 2025/2026 fiscal year and the total budget bylaw amount of \$42,599,748 for the 2025/2026 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2025/2026.

READ A FIRST TIME THE 11th DAY OF FEBRUARY, 2026;

READ A SECOND TIME THE 11th DAY OF FEBRUARY, 2026;

READ A THIRD TIME, PASSED AND ADOPTED THE 11th DAY OF FEBRUARY, 2026;

( Corporate Seal )

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Chairperson of the Board

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Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 58 (Nicola-Similkameen) Amended Annual Budget Bylaw 2025/2026, adopted by the Board the 11th DAY OF FEBRUARY, 2026.

---

Secretary Treasurer

# School District No. 58 (Nicola-Similkameen)

Statement 2

Amended Annual Budget - Revenue and Expense

Year Ended June 30, 2026

	2026 Amended Annual Budget	2026 Annual Budget
<b>Ministry Operating Grant Funded FTE's</b>		
School-Age	2,201,560	2,086,500
Adult	22,750	15,000
<b>Total Ministry Operating Grant Funded FTE's</b>	<b>2,224,310</b>	<b>2,101,500</b>
<b>Revenues</b>	\$	\$
Provincial Grants		
Ministry of Education and Child Care	34,875,230	34,856,938
Other	92,191	91,444
Other Revenue	4,496,558	4,247,321
Rentals and Leases	258,355	224,600
Investment Income	178,331	379,370
Amortization of Deferred Capital Revenue	1,544,959	1,537,856
<b>Total Revenue</b>	<b>41,445,624</b>	<b>41,337,529</b>
<b>Expenses</b>		
Instruction	31,227,308	31,859,729
District Administration	2,526,347	2,182,370
Operations and Maintenance	6,780,990	6,523,198
Transportation and Housing	1,425,767	1,508,377
<b>Total Expense</b>	<b>41,960,412</b>	<b>42,073,674</b>
<b>Net Revenue (Expense)</b>	<b>(514,788)</b>	<b>(736,145)</b>
<b>Budgeted Allocation (Retirement) of Surplus (Deficit)</b>	<b>297,427</b>	
<b>Budgeted Surplus (Deficit), for the year</b>	<b>(217,361)</b>	<b>(736,145)</b>
<b>Budgeted Surplus (Deficit), for the year comprised of:</b>		
Operating Fund Surplus (Deficit)	99,661	
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	(317,022)	(736,145)
<b>Budgeted Surplus (Deficit), for the year</b>	<b>(217,361)</b>	<b>(736,145)</b>

# School District No. 58 (Nicola-Similkameen)

Amended Annual Budget - Revenue and Expense

Year Ended June 30, 2026

	2026 Amended Annual Budget	2026 Annual Budget
<b>Budget Bylaw Amount</b>		
Operating - Total Expense	30,652,015	31,252,431
Special Purpose Funds - Total Expense	8,777,954	8,382,099
Special Purpose Funds - Tangible Capital Assets Purchased	40,000	155,143
Capital Fund - Total Expense	2,530,443	2,439,144
Capital Fund - Tangible Capital Assets Purchased from Local Capital	599,336	
<b>Total Budget Bylaw Amount</b>	<b>42,599,748</b>	<b>42,228,817</b>

### Approved by the Board

Signature of the Chairperson of the Board of Education \_\_\_\_\_ Date Signed \_\_\_\_\_

Signature of the Superintendent \_\_\_\_\_ Date Signed \_\_\_\_\_

Signature of the Secretary Treasurer \_\_\_\_\_ Date Signed \_\_\_\_\_

# DRAFT

# School District No. 58 (Nicola-Similkameen)

Amended Annual Budget - Changes in Net Financial Assets (Debt)  
Year Ended June 30, 2026

	2026 Amended Annual Budget	2026 Annual Budget
	\$	\$
<b>Surplus (Deficit) for the year</b>	<b>(514,788)</b>	<b>(736,145)</b>
<b>Effect of change in Tangible Capital Assets</b>		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	<b>(40,000)</b>	(155,143)
From Local Capital	<b>(599,336)</b>	
From Deferred Capital Revenue	<b>(2,986,561)</b>	(1,566,263)
<b>Total Acquisition of Tangible Capital Assets</b>	<b>(3,625,897)</b>	(1,721,406)
Amortization of Tangible Capital Assets	<b>2,530,443</b>	2,439,144
<b>Total Effect of change in Tangible Capital Assets</b>	<b>(1,095,454)</b>	717,738
	-	-
<b>(Increase) Decrease in Net Financial Assets (Debt)</b>	<b>(1,610,242)</b>	<b>(18,407)</b>

# School District No. 58 (Nicola-Similkameen)

Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund  
 Year Ended June 30, 2026

	Operating Fund	Special Purpose Fund	Capital Fund	2026 Amended Annual Budget
	\$	\$	\$	\$
<b>Accumulated Surplus (Deficit), beginning of year</b>	1,855,146		7,013,115	<b>8,868,261</b>
<b>Changes for the year</b>				
Net Revenue (Expense) for the year	401,570	40,000	(956,358)	<b>(514,788)</b>
Interfund Transfers				
Tangible Capital Assets Purchased		(40,000)	40,000	-
Local Capital	(599,336)		599,336	-
<b>Net Changes for the year</b>	<b>(197,766)</b>	-	<b>(317,022)</b>	<b>(514,788)</b>
<b>Budgeted Accumulated Surplus (Deficit), end of year</b>	<b>1,657,380</b>	-	<b>6,696,093</b>	<b>8,353,473</b>

# School District No. 58 (Nicola-Similkameen)

Amended Annual Budget - Operating Revenue and Expense  
Year Ended June 30, 2026

	2026 Amended Annual Budget	2026 Annual Budget
	\$	\$
<b>Revenues</b>		
Provincial Grants		
Ministry of Education and Child Care	27,171,606	27,391,445
Other	67,259	79,695
Other Revenue	3,407,160	3,187,321
Rentals and Leases	258,355	224,600
Investment Income	149,205	369,370
<b>Total Revenue</b>	<b>31,053,585</b>	<b>31,252,431</b>
<b>Expenses</b>		
Instruction	22,649,144	23,524,420
District Administration	2,526,347	2,182,370
Operations and Maintenance	4,329,703	4,268,756
Transportation and Housing	1,146,821	1,276,885
<b>Total Expense</b>	<b>30,652,015</b>	<b>31,252,431</b>
<b>Net Revenue (Expense)</b>	<b>401,570</b>	<b>-</b>
<b>Budgeted Prior Year Surplus Appropriation</b>	<b>297,427</b>	
<b>Net Transfers (to) from other funds</b>		
Local Capital	(599,336)	
<b>Total Net Transfers</b>	<b>(599,336)</b>	<b>-</b>
<b>Budgeted Surplus (Deficit), for the year</b>	<b>99,661</b>	<b>-</b>

# School District No. 58 (Nicola-Similkameen)

Schedule 2A

Amended Annual Budget - Schedule of Operating Revenue by Source  
Year Ended June 30, 2026

	2026 Amended Annual Budget	2026 Annual Budget
	\$	\$
<b>Provincial Grants - Ministry of Education and Child Care</b>		
Operating Grant, Ministry of Education and Child Care	29,282,081	28,483,647
ISC/LEA Recovery	(3,257,160)	(3,037,321)
Other Ministry of Education and Child Care Grants		
Pay Equity	120,216	120,216
Funding for Graduated Adults	133,093	50,000
Student Transportation Fund	170,292	170,292
Support Staff Benefits Grant		30,025
FSA Scorer Grant	7,506	7,506
ICY Clinical Counsellor Funding	80,539	
Feb/May Enrolment Count Adjustment (Online Learning)	537,289	1,567,080
Inclusive Education Enrolment Growth - Feb Enrol Count	97,750	
<b>Total Provincial Grants - Ministry of Education and Child Care</b>	<b>27,171,606</b>	<b>27,391,445</b>
<b>Provincial Grants - Other</b>	<b>67,259</b>	<b>79,695</b>
<b>Other Revenues</b>		
Funding from First Nations	3,257,160	3,037,321
Miscellaneous		
Miscellaneous Revenue	150,000	150,000
<b>Total Other Revenue</b>	<b>3,407,160</b>	<b>3,187,321</b>
<b>Rentals and Leases</b>	<b>258,355</b>	<b>224,600</b>
<b>Investment Income</b>	<b>149,205</b>	<b>369,370</b>
<b>Total Operating Revenue</b>	<b>31,053,585</b>	<b>31,252,431</b>

# School District No. 58 (Nicola-Similkameen)

Schedule 2B

Amended Annual Budget - Schedule of Operating Expense by Object  
Year Ended June 30, 2026

	2026 Amended Annual Budget	2026 Annual Budget
	\$	\$
<b>Salaries</b>		
Teachers	9,456,861	9,496,385
Principals and Vice Principals	2,049,514	2,348,962
Educational Assistants	3,104,648	3,129,355
Support Staff	3,403,634	3,127,338
Other Professionals	1,553,224	1,429,943
Substitutes	1,244,800	1,524,649
<b>Total Salaries</b>	<b>20,812,681</b>	<b>21,056,632</b>
<b>Employee Benefits</b>	<b>4,767,561</b>	<b>4,897,484</b>
<b>Total Salaries and Benefits</b>	<b>25,580,242</b>	<b>25,954,116</b>
<b>Services and Supplies</b>		
Services	1,703,317	1,663,090
Student Transportation	318,056	404,866
Professional Development and Travel	341,532	406,466
Rentals and Leases	43,091	46,393
Dues and Fees	118,302	116,400
Insurance	93,387	113,507
Supplies	1,569,585	1,654,353
Utilities	884,503	893,240
<b>Total Services and Supplies</b>	<b>5,071,773</b>	<b>5,298,315</b>
<b>Total Operating Expense</b>	<b>30,652,015</b>	<b>31,252,431</b>

# School District No. 58 (Nicola-Similkameen)

Amended Annual Budget - Operating Expense by Function, Program and Object

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$	\$
<b>1 Instruction</b>								
1.02 Regular Instruction	8,481,720	215,501	47,698	383,871		766,743	9,895,533	9,895,533
1.03 Career Programs							-	-
1.07 Library Services				27,213			27,213	27,213
1.08 Counselling	417,950			13,401			431,351	431,351
1.10 Inclusive Education	389,461	20,665	2,368,228		65,479	163,942	3,007,775	3,007,775
1.30 English Language Learning	167,730						167,730	167,730
1.31 Indigenous Education			688,722		92,771	16,115	797,608	797,608
1.41 School Administration		1,813,348		514,656		45,000	2,373,004	2,373,004
<b>Total Function 1</b>	<b>9,456,861</b>	<b>2,049,514</b>	<b>3,104,648</b>	<b>939,141</b>	<b>158,250</b>	<b>991,800</b>	<b>16,700,214</b>	<b>16,700,214</b>
<b>4 District Administration</b>								
4.11 Educational Administration					502,689		502,689	502,689
4.40 School District Governance					151,858		151,858	151,858
4.41 Business Administration				216,190	497,709		713,899	713,899
<b>Total Function 4</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>216,190</b>	<b>1,152,256</b>	<b>-</b>	<b>1,368,446</b>	<b>1,368,446</b>
<b>5 Operations and Maintenance</b>								
5.41 Operations and Maintenance Administration				30,614	173,889	4,000	208,503	208,503
5.50 Maintenance Operations				1,588,550		129,000	1,717,550	1,717,550
5.52 Maintenance of Grounds				130,237			130,237	130,237
5.56 Utilities							-	-
<b>Total Function 5</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,749,401</b>	<b>173,889</b>	<b>133,000</b>	<b>2,056,290</b>	<b>2,056,290</b>
<b>7 Transportation and Housing</b>								
7.41 Transportation and Housing Administration				30,614	68,829		99,443	99,443
7.70 Student Transportation				468,288		120,000	588,288	588,288
<b>Total Function 7</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>498,902</b>	<b>68,829</b>	<b>120,000</b>	<b>687,731</b>	<b>687,731</b>
<b>9 Debt Services</b>								
<b>Total Function 9</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Functions 1 - 9</b>	<b>9,456,861</b>	<b>2,049,514</b>	<b>3,104,648</b>	<b>3,403,634</b>	<b>1,553,224</b>	<b>1,244,800</b>	<b>20,812,681</b>	<b>20,812,681</b>

# School District No. 58 (Nicola-Similkameen)

Amended Annual Budget - Operating Expense by Function, Program and Object

	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2026 Amended Annual Budget	2026 Annual Budget
	\$	\$	\$	\$	\$
<b>1 Instruction</b>					
1.02 Regular Instruction	2,276,026	12,171,559	1,112,441	13,284,000	12,332,287
1.03 Career Programs		-	81,200	81,200	82,824
1.07 Library Services	8,329	35,542	48,833	84,375	182,066
1.08 Counselling	99,210	530,561	4,524	535,085	1,113,882
1.10 Inclusive Education	688,696	3,696,471	365,777	4,062,248	5,199,391
1.30 English Language Learning	38,578	206,308	5,200	211,508	283,935
1.31 Indigenous Education	183,450	981,058	446,248	1,427,306	1,449,900
1.41 School Administration	547,694	2,920,698	42,724	2,963,422	2,880,135
<b>Total Function 1</b>	<b>3,841,983</b>	<b>20,542,197</b>	<b>2,106,947</b>	<b>22,649,144</b>	<b>23,524,420</b>
<b>4 District Administration</b>					
4.11 Educational Administration	116,478	619,167	98,159	717,326	627,083
4.40 School District Governance	22,779	174,637	321,040	495,677	413,133
4.41 Business Administration	165,056	878,955	434,389	1,313,344	1,142,154
<b>Total Function 4</b>	<b>304,313</b>	<b>1,672,759</b>	<b>853,588</b>	<b>2,526,347</b>	<b>2,182,370</b>
<b>5 Operations and Maintenance</b>					
5.41 Operations and Maintenance Administration	47,955	256,458	80,949	337,407	499,809
5.50 Maintenance Operations	387,153	2,104,703	752,275	2,856,978	2,583,067
5.52 Maintenance of Grounds	27,978	158,215	92,600	250,815	292,640
5.56 Utilities		-	884,503	884,503	893,240
<b>Total Function 5</b>	<b>463,086</b>	<b>2,519,376</b>	<b>1,810,327</b>	<b>4,329,703</b>	<b>4,268,756</b>
<b>7 Transportation and Housing</b>					
7.41 Transportation and Housing Administration	22,872	122,315		122,315	125,508
7.70 Student Transportation	135,307	723,595	300,911	1,024,506	1,151,377
<b>Total Function 7</b>	<b>158,179</b>	<b>845,910</b>	<b>300,911</b>	<b>1,146,821</b>	<b>1,276,885</b>
<b>9 Debt Services</b>					
<b>Total Function 9</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Functions 1 - 9</b>	<b>4,767,561</b>	<b>25,580,242</b>	<b>5,071,773</b>	<b>30,652,015</b>	<b>31,252,431</b>

# School District No. 58 (Nicola-Similkameen)

Amended Annual Budget - Special Purpose Revenue and Expense  
Year Ended June 30, 2026

	<u>2026 Amended Annual Budget</u>	<u>2026 Annual Budget</u>
	\$	\$
<b>Revenues</b>		
Provincial Grants		
Ministry of Education and Child Care	7,703,624	7,465,493
Other	24,932	11,749
Other Revenue	1,089,398	1,060,000
<b>Total Revenue</b>	<u>8,817,954</u>	<u>8,537,242</u>
<b>Expenses</b>		
Instruction	8,578,164	8,335,309
Operations and Maintenance	125,854	10,711
Transportation and Housing	73,936	36,079
<b>Total Expense</b>	<u>8,777,954</u>	<u>8,382,099</u>
<b>Net Revenue (Expense)</b>	<u>40,000</u>	155,143
<b>Net Transfers (to) from other funds</b>		
Tangible Capital Assets Purchased	(40,000)	(155,143)
<b>Total Net Transfers</b>	<u>(40,000)</u>	<u>(155,143)</u>
<b>Budgeted Surplus (Deficit), for the year</b>	<u>-</u>	<u>-</u>

Year Ended June 30, 2026

	Annual Facility Grant	Learning Improvement Fund	Special Education Equipment	School Generated Funds	String Stret	Ready, Set, Learn	OLEP	CommuniLINK	Classroom Enhancement Fund - Overhead	Classroom Enhancement Fund - Staffing	Classroom Enhancement Fund - Remedies	First Nation Student Transportation	Mental Health in Schools	Changing Rewards for Young Children (CRYC)	Seamless Kindergarten	Student & Family Affordability	JUST	SEYKJT (Early Years to Kindergarten)	ECL (Early Care & Learning)	Feeling Futures Fund	Health Career Grants	Professional Learning Grant	National School Food Program	Charitable Societies	ASSA	United Way	TOTAL	
<b>Deferred Revenue, beginning of year</b>	\$ -	\$ -	\$ 4,135	\$ 764,131	\$ 16,845	\$ 34,609	\$ 190,650	\$ 21,961	\$ -	\$ -	\$ -	\$ -	\$ 12,114	\$ 20,805	\$ 5,172	\$ -	\$ 50,000	\$ 30,671	\$ 31,695	\$ 76,444	\$ 43,176	\$ 247,553	\$ 65,242	\$ 354,147	\$ 9,932	\$ 29,399	\$ 1,598,148	
<b>Add: Restricted Grants</b>																												
Provincial Grants - Ministry of Education and Child Care	125,854	98,463	-	1,000,000	136,000	14,700	80,946	322,729	344,347	5,000,416	21,009	73,936	55,000	-	-	-	-	-	-	175,000	350,000	-	97,860	50,000	15,000	-	6,596,260	
Provincial Grants - Other	125,854	98,463	-	1,000,000	136,000	14,700	80,946	322,729	344,347	5,000,416	21,009	73,936	55,000	-	-	-	-	-	-	175,000	350,000	-	97,860	50,000	15,000	-	15,800,000	
<b>Less: Allocated to Revenue</b>																												
<b>Deferred Revenue, end of year</b>	-	-	4,135	764,131	152,845	49,369	271,004	344,690	344,347	5,000,416	21,009	73,936	67,114	20,805	5,172	-	50,000	30,671	296,695	426,444	-	247,553	163,162	60,000	24,932	29,399	8,817,954	
<b>Revenues</b>	125,854	98,463	4,135	1,000,000	152,845	49,369	271,004	344,690	344,347	5,000,416	21,009	73,936	67,114	20,805	5,172	-	50,000	30,671	296,695	426,444	-	247,553	163,162	60,000	24,932	29,399	7,983,434	
Provincial Grants - Ministry of Education and Child Care	125,854	98,463	4,135	1,000,000	152,845	49,369	271,004	344,690	344,347	5,000,416	21,009	73,936	67,114	20,805	5,172	-	50,000	30,671	296,695	426,444	-	247,553	163,162	60,000	24,932	29,399	24,932	
Provincial Grants - Other	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,600,000
Other Revenue	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	4,817,594
<b>Expenses</b>																												
Salaries																												
Teachers							24,035			4,000,186												111,710					4,176,720	
Principals and Vice Principals									79,316											154,767							254,163	
Educational Assistants		75,817			107,143		37,692		25,600																		245,692	
Support Staff									51,000																		69,515	
Other Professionals									72,000																		72,000	
Substitutes							1,290																				1,290	
Employee Benefits							25,275		37,692	227,316										154,767		111,710				18,515	4,798,430	
Services and Supplies	125,854	22,646	4,135	1,000,000	24,445	49,369	242,566	298,325	28,509	1,000,230	21,009	73,936	67,114	20,805	5,172	-	50,000	30,671	16,307	176,274	-	118,150	163,162	60,000	2,144	29,399	2,799,885	
Total	125,854	98,463	4,135	1,000,000	152,845	49,369	271,004	344,690	344,347	5,000,416	21,009	73,936	67,114	20,805	5,172	-	50,000	30,671	296,695	426,444	-	247,553	163,162	60,000	24,932	29,399	8,777,954	
<b>Net Revenue (\$-Expense) before Interfund Transfers</b>	-	-	-	-	-	-	-	-	-	49,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	49,000	
<b>Interfund Transfers</b>																												
Tangible Capital Assets Purchased	-	-	-	-	-	-	-	-	(49,000)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	(49,000)	
<b>Net Revenue (\$-Expense)</b>	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	

# School District No. 58 (Nicola-Similkameen)

Amended Annual Budget - Capital Revenue and Expense  
 Year Ended June 30, 2026

	2026 Amended Annual Budget			2026 Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
<b>Revenues</b>				
Investment Income		29,126	29,126	10,000
Amortization of Deferred Capital Revenue	1,544,959		1,544,959	1,537,856
<b>Total Revenue</b>	<b>1,544,959</b>	<b>29,126</b>	<b>1,574,085</b>	<b>1,547,856</b>
<b>Expenses</b>				
Amortization of Tangible Capital Assets				
Operations and Maintenance	2,325,433		2,325,433	2,243,731
Transportation and Housing	205,010		205,010	195,413
<b>Total Expense</b>	<b>2,530,443</b>	<b>-</b>	<b>2,530,443</b>	<b>2,439,144</b>
<b>Net Revenue (Expense)</b>	<b>(985,484)</b>	<b>29,126</b>	<b>(956,358)</b>	<b>(891,288)</b>
<b>Net Transfers (to) from other funds</b>				
Tangible Capital Assets Purchased	40,000		40,000	155,143
Local Capital		599,336	599,336	
<b>Total Net Transfers</b>	<b>40,000</b>	<b>599,336</b>	<b>639,336</b>	<b>155,143</b>
<b>Other Adjustments to Fund Balances</b>				
Tangible Capital Assets Purchased from Local Capital	599,336	(599,336)	-	
<b>Total Other Adjustments to Fund Balances</b>	<b>599,336</b>	<b>(599,336)</b>	<b>-</b>	
<b>Budgeted Surplus (Deficit), for the year</b>	<b>(346,148)</b>	<b>29,126</b>	<b>(317,022)</b>	<b>(736,145)</b>

## Nicola-Similkameen School District Comparative Budget

OPERATING FUND	Amended 2025/26	Preliminary 2025/26	Difference Increase (Decrease)	
<b>REVENUE</b>				
Provincial Grants, Ministry of Education	27,171,606	27,391,445	(219,839)	-0.8%
LEA/Direct Funding From First Nations	3,257,160	3,037,321	219,839	7.2%
Provincial Grants, Other	67,259	79,695	(12,436)	-15.6%
Other Revenue	150,000	150,000	-	0.0%
Rentals & Leases	258,355	224,600	33,755	15.0%
Investment Income	149,205	369,370	(220,165)	-59.6%
<b>Total Revenue</b>	<b>31,053,585</b>	<b>31,252,431</b>	<b>(198,846)</b>	<b>-0.6%</b>
<b>EXPENSE</b>				
Salaries				
Teachers	9,456,861	9,496,385	(39,524)	-0.4%
Principals & Vice-Principals	2,049,514	2,348,962	(299,448)	-12.7%
Education Assistants	3,104,648	3,129,355	(24,707)	-0.8%
Support Staff	3,403,634	3,127,338	276,296	8.8%
Other Professionals	1,553,224	1,429,943	123,281	8.6%
Substitutes	1,244,800	1,524,649	(279,849)	-18.4%
Total Salaries	20,812,681	21,056,632	(243,951)	-1.2%
Employee Benefits	4,767,561	4,897,484	(129,923)	-2.7%
Total Salary & Benefits	25,580,242	25,954,116	(373,874)	-1.4%
Services & Supplies	5,071,773	5,298,315	(226,542)	-4.3%
<b>Total Expense</b>	<b>30,652,015</b>	<b>31,252,431</b>	<b>(600,416)</b>	<b>-1.9%</b>
<b>Net Revenue (Expense)</b>	<b>401,570</b>	<b>-</b>	<b>401,570</b>	
Restricted Fund Transfers	297,427	-	297,427	
Local Capital Refresh	(599,336)	-	(599,336)	
<b>Addition to (use of) reserve</b>	<b>99,661</b>	<b>-</b>	<b>99,661</b>	

## Nicola-Similkameen School District Comparative Budget

OPERATING FUND	Amended 2025/26	Preliminary 2025/26	Difference Increase (Decrease)
<b>SERVICE &amp; SUPPLIES BREAKDOWN:</b>			
Services	1,703,317	1,663,090	40,227
Student Transportation	318,056	404,866	(86,810)
Professional Development & Travel	341,532	406,466	(64,934)
Rentals & Leases	43,091	46,393	(3,302)
Dues & Fees	118,302	116,400	1,902
Insurance	93,387	113,507	(20,120)
Supplies	1,569,585	1,654,353	(84,768)
Utilities	884,503	893,240	(8,737)
<b>Total Services &amp; Supplies</b>	<b>5,071,773</b>	<b>5,298,315</b>	<b>(226,542)</b>

**School District No. 58 (Nicola-Similkameen)**  
**Local Capital Requests**  
**Amended Budget 2025-26**

	<u>Item</u>	<u>Location</u>	<u>Cost</u>
District	SDS Web ERP Upgrades	SBO	100,260.00
District	Literacy Trailer Purchases	SBO	12,150.00
District	Ricoh Laserfiche Upgrade Version	SBO	10,000.00
District	8 passenger SUV	SBO	60,000.00
			<b>182,410.00</b>
Maint	Zero Turn mower	Grounds/Princeton	23,000.00
Maint	PSS Cameras	Princeton	21,000.00
Maint	PSS Cameras - mounting/network	Princeton	11,771.00
Maint	Custodial Equipment	Merritt/Princeton	25,000.00
Maint	Maintenance Van	Merritt	50,000.00
Maint	Engine Replace-Maint Van	Merritt	13,116.00
Maint	Bush hog Mower/tractor mower	Merritt	45,500.00
			<b>189,387.00</b>
IT	Student Devices (target MSS)	MSS	92,650.00
IT	Teacher Devices		78,800.00
IT	CP10-CP20 Dist Phone Upgrade		6,089.00
IT	Network Security Upgrade		50,000.00
			<b>227,539.00</b>
<b>Funded by Operating Fund</b>			<b>599,336.00</b>

**MEMORANDUM**

**TO: All Trustees**

**FROM: Mark Friesen  
Secretary Treasurer**

**RE: 26-27 Preliminary Budget Process**

**DATE: February 6, 2026**

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**Background**

The purpose of this memo is to provide the Board of Education (BoE) with the proposed 26/27 Preliminary Budget process for their review and consideration.

Enrollment projections for the upcoming school year are being submitted on February 12<sup>th</sup>, setting the stage for the 2026-2027 annual budget. The school district anticipates receiving its preliminary funding tables, March 15<sup>th</sup>, after which, staff will begin preparations for next year's annual budget.

School district staff will put together budget assumptions including inflationary pressures, statutory benefit rate increases and strategic staffing adjustments with an eye to bring about a balanced budget. These budget assumptions along with any new strategic initiatives will be presented as part of the public budget consultation process in April (dates TBD).

Our goal is to present the annual budget for first reading at the Board's May 13<sup>th</sup>, 2026, open meeting; second and third readings to follow at the Board's June 10<sup>th</sup>, 2026 open meeting.

**Prepared by:**

**Mark Friesen**

Secretary Treasurer/CFO

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Nicola-Similkameen School District

**MEMORANDUM**

**TO: All Trustees**

**FROM: Courtney Lawrance  
Superintendent of Schools**

**RE: POLICY RECOMMENDATIONS  
AND ADMINISTRATIVE PROCEDURES**

**DATE: February 11, 2026**

---

**Recommendations:**

We continue to work on our Administrative Procedures, which is the next step in the policy review process.

**Policies:**

First Reading

a) n/a

Second Reading

a) n/a

Third Reading

a) n/a

Policies Recommended for Repeal

a) None

**Administrative Procedures (For Information Only)**

- a) Teacher Evaluation and Professional Growth
- b) Communicable Disease Outbreak Management



CL/sc

<b>Administrative Procedure</b>		<b>Nicola Similkameen School District</b>
<b>Section:</b>	<b>District Administration</b>	
<b>Title:</b>	<b>Teacher Evaluations and Growth Plans</b>	

**Purpose:**

To outline procedures and guidelines for evaluating teachers and supporting their professional growth in alignment with the District’s commitment to excellence in teaching and learning. This procedure ensures evaluations and growth plans are fair, consistent, and supportive of continuous improvement, while respecting the principles of equity, inclusion, and the First Peoples’ Principles of Learning.

**Guiding Principles:**

- Promote a culture of professional learning and accountability.
- Ensure evaluations and growth plans are collaborative, transparent and aligned with the School Act, Collective Agreements, and the District’s Strategic Plan.
- Recognize that professional growth is ongoing and integral to student success.

**1. Evaluation of Teachers:**

1.1. Evaluations must be completed in any school year for any certified teacher:

- 1.1.1 On a temporary contract which extends 13 months;
- 1.1.2 In their first year in the district;
- 1.1.3 If no evaluation is on file;
- 1.1.4 Upon request by the teacher;
- 1.1.5 When directed by the Superintendent and/or Board of Education.

1.2 Procedure will conform to those in the current teachers’ collective agreement and will include:

- 1.2.1 Classroom observations;
- 1.2.2 Review of planning, assessment and reporting practices;
- 1.2.3 Professional conduct and collaboration;
- 1.2.4. Report will include an evaluative statement of satisfactory or less than satisfactory.

**2. Professional Growth Plans:**

- 2.1 Participation in a professional growth plan shall be subject to the consent of the individual teacher and the principal.
- 2.2 The content of a teacher’s professional growth plan shall be determined by the individual teacher and the principal. The growth plan format must contain the following elements:
  - 2.2.1. professional goals (the area(s) the teacher and the principal want to emphasize this year);

2.2.2. Activities related to 2.2.1 (activities the teacher proposes in order to accomplish their goals);

2.2.3. Criteria for completion (how the teacher will know that the goals were achieved).

2.3 The growth plan may be used in conjunction with an evaluation. The development of a growth plan does not negate the principal's obligation to provide evaluation reports to the Superintendent.

**Date of Original Superintendent Approval:** February 11, 2026

<b>Administrative Procedure</b>		<b>Nicola Similkameen School District</b>
<b>Section:</b>	<b>Health &amp; Safety</b>	
<b>Title:</b>	<b>Communicable Disease Outbreak Management</b>	

**Purpose:**

This Administrative Procedure sets school and district expectations and actions for responding to communicable disease outbreaks in schools. It aligns with the District’s Communicable Disease Prevention Plan and follows the Public Health Communicable Disease Guidance for K-12 Schools (Sept 13, 2023) hierarchy of infection prevention and exposure controls, public health measures, and WorkSafeBC requirements.

**Guidelines:**

1. Promote health and safety while maintaining normal school operations as much as possible.
2. Apply equity, consistency, and compassion in all decisions
3. Use layered controls: administrative measures, environmental cleaning, and personal practices.

**Definitions:**

**Outbreak:** A public health–determined increase in cases above expected levels within a school or program cohort, as identified through attendance monitoring and consultation with the Medical Health Officer (MHO).

**Case:** An individual with signs/symptoms consistent with a communicable disease (example: pink eye or Hand, Foot and Mouth Disease) as confirmed by a health-care provider/public health.

**Activation Criteria:**

Initiate outbreak response when absenteeism or illness trends meet thresholds identified by Public Health.

**Immediate Actions:**

1. Communicate clearly to staff and families: stay home when sick, symptoms to monitor, and hygiene reminders.
2. Reinforce daily health checks: no mandatory monitoring by schools.
3. Increase hand hygiene opportunities and reinforce respiratory etiquette.
4. Enhance cleaning of frequently touched surfaces and areas contaminated by bodily fluids.
5. Ensure ventilation systems are functioning, open windows when practical.

**Program & Space Measures:**

Use space flexibly to reduce crowding if practical; avoid unnecessary disruption to learning.

**Transportation (Buses & Field Trips):**

Maintain routine bus cleaning; encourage hand hygiene before and after trips

**Communication & Documentation:**

Document activation date, actions taken, and communications issued. Use trauma-informed language in all messaging.

**Continuity of Operations:**

Public health determines health closures; district may adjust operations for staffing shortages while maintaining instruction.

**References:**

Public Health Communicable Disease Guidance for K-12 Schools (Sept 13, 2023)

Communicable Disease Prevention Plan V.5 (December 2025) – SD No. 58 (Nicola-Similkameen)

**Date Approved:** February 11, 2026

**Legal Reference:** School Act (Section: 89, 90, 91, 92)

District Parent Advisory Council for SD58

1550 Chapman Street

PO Box 4100

Merritt, BC V1K 1B8

Tuesday, January 20, 2026

SD58 Nicola-Similkameen Board of Trustees

1550 Chapman Street,

PO Box 4100

Merritt, BC V1K 1B8

To whom it may concern,

On behalf of the District Parent Advisory Council (DPAC) for School District 58 (SD58) Nicola-Similkameen, we would like to request financial support from SD58 Nicola-Similkameen, upwards of \$3,000.00, to help cover the expenses related to sending DPAC representatives to the BCCPAC Annual Conference and AGM April 24<sup>th</sup> to 26<sup>th</sup>, 2026.

In prior years, SD58 approved \$1,500.00, and considering the rising costs of living, we are asking for more funds this year than in previous years. We plan to send two representatives, and any funds would go towards the cost of travel, hotels, meals and any potential registration fees. We have submitted two resolutions to the BCCPAC Resolutions Committee for consideration at this year's AGM. The resolutions include a request to ask the province for an increase of annual PAC Grant enrollment dollars via BC Gaming, from \$20/student to \$40/student, as well as requesting the province to reconsider student transportation as a core funding obligation again.

Thank you for your consideration.

Sincerely,

Emily Wolbeck

DPAC SD58 Nicola-Similkameen Treasurer